

HAMPTON-IN-ARDEN PARISH COUNCIL ANNUAL MEETING

Held at
THE MEETING ROOM

On
WEDNESDAY 17th MAY 2011

Present: **Councillors: Mr M Blomer**
 Mr C Bowen
 Mr J Doidge
 Mr M James
 Dr G Lewis (Chair)

Clerk: **Mrs J Richardson**

11/01 CHAIR'S WELCOME

The Chair welcomed everyone to the meeting and thanked Councillors for standing for election.

11/02 APOLOGIES

Apologies were received and accepted from Councillor Rolf and Councillor Dove.

11/03 ELECTION OF CHAIR

Councillor James proposed the election of Councillor Lewis as Chair. This was seconded by Councillor Bowen and Councillor Lewis was unanimously elected.

11/04 CHAIR'S DECLARATION OF OFFICE SIGNED

Councillor Lewis signed a Declaration of Acceptance of Office.

11/05 DECLARATION OF INTEREST

Councillors were informed that Solihull MBC will need to be informed of any interests they have relating to village matters or parish council business. There were no declarations of interest relating to this meeting.

11/06 REVIEW OF STANDING ORDERS

By agreement this item was moved up the agenda.

Each councillor had previously signed a statement of acceptance of office, the Standing Orders and Memorandum of Financial Governance of the council were therefore circulated. It was agreed to look at them in more detail at the next meeting, in the meantime the existing documents were adopted subject to the following amendments:

1. Meetings to be held in George Fentham Meeting Room.
2. Formation of Youth Sub-Committee

11/07 ELECTION OF VICE CHAIR

Councillor James was nominated by Councillor Bowen and seconded by Councillor Blomer. Councillor James was unanimously elected as Vice-Chair.

11/08 APPOINTMENT OF SUB-COMMITTEES

The Chair and Vice-Chair are ex-officio members of all committees.

<u>Maintenance Committee</u>	Councillor James Councillor Bowen Councillor Blomer
<u>Planning Committee</u>	Councillor Doidge Councillor Blomer
<u>Communications Working Party</u>	Councillor Rolf Councillor Dove Councillor Bowen
<u>Parish Plan Monitoring Group</u>	Councillor Lewis Councillor Doidge
<u>Youth Affairs</u>	Councillor Dove Councillor Lewis
<u>Remembrance Day</u>	Councillor Bowen

11/09 APPOINTMENT OF SUB COMMITTEE CHAIRS

It was agreed the following councillors would chair the sub-committees:

Maintenance	Councillor James
Planning	Councillor Doidge
Communications	Councillor Rolf
Parish Plan	Councillor Lewis
Youth Affairs	Councillor Dove
Remembrance	Councillor Bowen

11/10 APPOINTMENTS TO OTHER BODIES

<u>Airport Consultation</u>	Councillor Bowen
<u>WALC</u>	Councillor Rolf Councillor Lewis
<u>Conservation Advisory</u>	Councillor Blomer
<u>Police Consultation</u>	Councillor James
<u>Footpaths</u>	Councillor Lewis
<u>Local Strategic Partnership Forum</u>	Councillor Lewis
<u>SMBC Tree Warden Committee</u>	

There was some discussion about this post, it was agreed that Ray Parker would be contacted to see if he would be interested in being the parish council representative.

11/11 PUBLIC PARTICIPATION

There was no public participation.

11/12 MINUTES OF PARISH COUNCIL MEETING 16TH MARCH 2011

The minutes were approved as **proposed by Councillor James and seconded by Councillor Bowen.**

JR

11/13 MATTERS ARISING FROM THE ABOVE MEETING

10/106 (10/93) An acknowledgement to the Chair's reply to SMBC consultation on the Local Development framework has now been received.

10/97 No notification has been received regarding the Fentham road traffic calming – the clerk will follow-up.

10/109 Centro have now completed a survey, which was reported at a meeting with them on 20th April. It has been identified that a high proportion of rail car park users live locally. The parish council, Severn Trent and Centro will encourage alternative forms of travel to the station to try and reduce cars being parked.

10/113 It was agreed that the Chair and Councillor Doidge should work together to formulate a response to the HS2 consultation, it would be circulated for comment prior to being submitted.

10/116 An acknowledgement has been received regarding the council's objection to reduced hours at the train station. The Chair informed the meeting that Centro were also very strongly opposed to the reduction in hours.

10/117 John Bransbury has agreed to be the 2nd representative on the Recreational Trust.

JR

11/14 CORRESPONDENCE (FOR INFORMATION ONLY)

The following correspondence was presented to the meeting:

1. Letter from George Fentham School to Councillor Dove congratulating the children from the scouts who took part in the village clear-up.
2. Invitation of the Chair to the Mayor's Investiture, the social event had been postponed.
3. Letter acknowledging receipt of our submission on the LDF.
4. Letter from SMBC showing new mobile library timetable. A copy is displayed on notice boards.
5. Letter received from Lloyds TSB offering higher interest rates for a fixed period. The clerk will obtain further details and discuss with the Chair and Councillor James.
6. Letter offering Solihull in Bloom match funding. Application to be made by 30th June.
7. Acknowledgement from Passenger Focus regarding our objection to train ticket office reduction in hours.
8. Neighbourhood Management action plan.
9. Letter from NALC detailing future changes in 'Standards of Conduct for Members'.
10. Invitation from NALC to 'Communities in Action' seminar. Councillor Doidge to attend if possible.

JR

JD

GL

11/15 REPORT OF ANNUAL PARISH MEETING APRIL 19TH 2011

The council approved the draft minutes of the meeting, to be accepted at the next Annual meeting. Councillor James requested the clerk to attach the Chair's verbal report.

MJ

11/16 MATTERS ARISING FROM ABOVE MEETING

A letter to be sent to Councillor Juniper, who has recently stood down from the parish council, thanking him for his considerable contribution to the work of the Parish Council over many years.

MD

It was agreed that the Maintenance Committee would meet with the PCC to look at future maintenance of the church yard. Councillor Bowen suggested

that Gary Wood should be invited to attend future Maintenance Committee meetings.

Councillor James will look at new, improved signs at the school field to try and reduce the problem of residents taking dogs on the field.

11/17 FEEDBACK FROM COMMUNICATION GROUP

The youth web page has now been purchased and Councillor Dove will meet with representatives of the young people and Ian Geddes to agree the content, it is hoped that the web page will be up and running within 8 weeks. The web site is being well-used, although the village diary needs to be promoted to ensure it is used more regularly.

The scouts are continuing their research into the best use for the phone box. Next meeting is 21st June 2011.

GL

MJ

11/18 USE OF RECREATION GROUND CAR PARK BY CYCLING CLUB & EXTENSION TO PATIO AREA

A request has been received from John Eccleston to allow a cycle club to use the car park on Sunday mornings. Councillors would not want the enjoyment of other facilities by village residents to be compromised. The Chair will contact John Eccleston to obtain further details to enable the council to make a more informed decision.

A request has also been received to create two new areas of paving at the rear of the sports club to accommodate a barbecue and a bench for boules participants. After some discussion councillors agreed to meet representatives from the sports club on site to discuss in further detail.

11/19 PLANNING APPLICATIONS

After consideration, no objections were made to the following applications:

- 11/410 Hampton Rail Station
- 11/477 Mrs C Redfern
- 11/479 Mr J Morgans
- 11/398 Mr A Houston
- 11/574 Mr J Wisker
- 11/442 Property Developments
- 11/617 Mrs T Mason
- 11/610 Mrs K Horsburgh
- 11/606 Mr N McLean

It was agreed that Councillor Doidge would consult with Ray Parker with any future tree applications.

11/20 FINANCE

The End of Year Accounts and Summary of Accounts and Authorisation of Payments were accepted as **proposed by Councillor James and seconded by Councillor Bowen.**

11/21 DATE OF NEXT MEETINGS

Dates for meetings of the Parish Council in 2011/12 will be as follows:

- July 27th 2011
- September 21st 2011
- November 9th 2011
- January 11th 2012 (budget setting)
- January 18th 2012
- March 14th 2012

April 17th 2012 Annual Parish Meeting
May 9th 2012

Dates for meetings of the Maintenance Committee will be as follows:

June 8th 2011
October 19th 2011
February 8th 2012.

The meeting closed at 9.15pm