

HAMPTON-IN-ARDEN PARISH COUNCIL MEETING

Held at

THE MEETING ROOM

On

WEDNESDAY 14 MARCH 2018 AT 7:30PM

PRESENT	COUNCILLORS	Mr Mike Blomer (Chair) Mr Tim Beresford (Vice Chair) Mr John Doidge Mr David Sandells Mr Ken Blanch Mrs Cat Sellars Mrs Vicky Woodall
	CLERK PUBLIC	Mrs Julie Barnes Mr Peter Green Mrs Sheila Blomer

ACTION

17/104 CHAIR'S WELCOME AND APOLOGIES

The chair welcomed everyone to the meeting, in particular Mr Peter Green and Mrs Sheila Blomer. Apologies were received from Councillor Alison Rolf, Councillor Cuthbert and David Turton.

17/105 DECLARATIONS OF INTEREST

Mrs Sheila Blomer, Wife to Councillor Blomer.

17/106 PUBLIC PARTICIPATION

None.

17/107 PRESENTATION OF NEIGHBOURHOOD ACTION PLAN BY DAVID TURTON, NEIGHBOURHOOD MANAGER, SMBC

The chair explained to councillors that David Turton was unable to attend the meeting due to illness. The chair stated that the A3 Action Plan ("AP") had been drawn up by David Turton and his team in conjunction with the PC. The chair sought feedback on the AP from councillors, a number of comments were received to include:-

- a) increasing the information and subsequent actions linked to the road safety and traffic calming plan (with support from Dame Caroline Spelman);
- b) to insert information regarding the long term provision for community access along the Blythe Valley (linked to HS2 and Warwickshire Wild Life Trust with support from Dame Caroline Spelman);
- c) seek clarification on the wording contained within the AP e.g. *holistic offer/library* and also to seek further clarification on what is meant by some of the wording within the "end goals"

- section.
- d) to discuss further with Councillor Cuthbert how the AP can assist Catney; and
 - e) to add a column next to "owner" stating "stakeholder/supporting bodies" and to create measurable actions with timescales where appropriate.

The chair stated that a separate and further meeting would be arranged with David Turton in order to discuss the various points raised and to further amend the AP.

Clerk/MB

Overall the councillors agreed that it was a very useful tool and once updated would be a good way of measuring progress of the various issues that the PC faces in conjunction with SMBC.

17/108 MINUTES OF PARISH COUNCIL MEETINGS ON 17 JANUARY 2018

The minutes from the Budget Meeting were approved as **proposed by Councillor Cat Sellars and seconded by Councillor John Doidge.**

The minutes from the Parish Council meeting were approved as **proposed by Councillor Tim Beresford and seconded by Councillor Ken Blanch.**

17/109 MATTERS ARISING FROM THE ABOVE MEETINGS

All councillors confirmed that no matters were arising from the budget meeting.

- 17/65 *Travellers:* The chair confirmed that height restricting barriers are now in place. A sticker is due to be affixed to the barriers providing a contact number that emergency services can use in the event that urgent access is required. The clerk will take responsibility for the 24 hour emergency number and the chair thanked the clerk for taking on that role. The chair also confirmed that two break safe and two key safe boxes are also now in place at both the Scout and Guide Hut and the Sports Club.

The chair reminded councillors that notification had been received that travellers were in the area again and asked all to remain vigilant.

- 17/81 *Crime in the Community:* The chair stated that the Police had not arrived at the recent police surgery. The PC had received no communication as to why. Progress with neighbourhood watch, street watch and speed watch was extremely slow.

MB

Councillor Doidge confirmed that he would contact Jaguar Land Rover to see whether any progress could be made with their offer to assist with providing speed watch volunteers. The chair thanked Councillor Doidge but also noted that the PC had willing volunteers within the village but all are awaiting a speed watch refresher course which as yet has not been forthcoming.

JD

- 17/101 *AAC Meeting:* Councillor Sandells confirmed that the Night Flying Policy had been approved and that they were close to the future

masterplan being finalised.

17/110 MINUTES FROM THE MAINTENANCE MEETING HELD ON 7 FEBRUARY 2018

The minutes from the Maintenance Meeting were approved as **proposed by Councillor John Doidge and seconded by Councillor Vicky Woodall.**

17/111 MATTERS ARISING FROM THE ABOVE MEETING

17/20 *School Field and Play Area:* Councillor Sandells confirmed nothing to further to report.

17/23 *Streetcare:* Councillor Beresford confirmed that SMBC had notified the PC that they were not prepared to provide a copy of the streetcare rota.

17/31 *Snow Contingency Plans:* Councillor Beresford stated that the Maintenance Committee had taken the decision not to hold Graham Dawson on a retainer of £100 per year in order to receive priority snow clearance. Councillor Sandells confirmed that the grit bin on Old Station Road within the bushes was labelled with an SMBC sticker. The clerk requested Councillor Sandells provide a picture of it via email in order that she could make further enquiries. Councillor Woodall also stated that a grit bin by the Sports Club was flooded. The clerk asked Councillor Woodall to ascertain who the bin belonged to and if the responsibility of SMBC to provide a picture of it to the clerk.

DS

VW

17/36 *Dog bins:* Councillor Beresford confirmed that it had been agreed that an article would go into the next newsletter reminding residents of the cost to the PC for dog bags due to the increased usage and cost of the same.

TB

SUPPLEMENTAL REPORT – CAR PARK DRAINAGE

The chair explained that a supplemental report had been circulated to all councillors in order to provide an update with regard to the ongoing drainage difficulties faced. Graham Dawson had undertaken excavation/investigation works that had revealed a substantial brick built Georgian or Victorian culvert. The PC initially considered that the drain could also serve homes in a substantial part of the village and as such could be classed as a "public" drain and therefore the responsibility of Severn Trent Water. The chair met with STW for a site meeting recently, they are carrying out further investigation but at present it appears that remedial works could be costly and it is looking likely that it will fall to the PC as landowner to pay for those works. Whilst meeting with STW recently, authority had been provided by them to the chair to pump any excess water from flooding to the recreation ground carpark into the foul water system. The chair had instructed Graham Dawson to do so but noted that it was more than likely that the carpark would flood again in the interim and sought authority to request Graham Dawson to pump those waters away on the PC's behalf. All councillors were in agreement. The chair also sought councillors' approval to ask Graham Dawson to carry out further investigation and provide a quotation for repair. All councillors were

MB

in agreement.

The chair noted his disappointment at SMBC for their lack of support on this matter and sought approval that he may approach the Ward Councillors in this regard. All councillors were in agreement. **MB**

17/112 PLANNING APPLICATIONS

Councillor Doidge referred councillors to his planning report circulated in advance and in particular noted:-

- a) MSA: Unlikely to progress further until June 2018.
- b) Land north of 40 Old Station Road: Objections sent. Decision deferred with a meeting scheduled to take place between the planning subcommittee and Councillor Rolf to agree a way forward in due course.
- c) Oak Farm, Catherine de Barnes, not yet subject to a formal planning application but to expect one soon.

17/113 FESTIVAL PLANNING – THEME

The chair sought councillors' thoughts on "*Crime in the Community*" as the PC's theme for this year's festival. All agreed in principle but only if the PC could ensure a police presence to support. The chair will make further enquiries in that regard. **MB**

Councillors all felt that the Road Safety and Traffic Calming plan should also feature and Councillor Woodall would arrange for some drawings to be available. All councillors agreed to a joint theme. **VW**

The chair confirmed that whilst he is happy to assist with the planning for the festival he would not be able to assist on the day of the festival itself and asked that a volunteer contact the clerk to put their name forward for this role. **ALL**

17/114 RESURFACING OF ASTRO PITCH – HOCKEY SECTION, SPORTS CLUB

The chair referred to his report previously circulated and noted that the sports club wish to replace the current astro pitch to include updating it by including improved spectator facilities and dugouts for the players and coaches. Councillors were asked to consider the request with approval being recommended subject to conditions relating to health and safety issues, timing and satisfactory access arrangements. Councillors were also asked to consider if a contribution should be made towards the cost.

Councillor Sellars explained that it was imperative that the Conservation Group be engaged in order to ascertain that they were in agreement with the proposed work and to assess the impact to the Spinney. Councillor Woodall will send Dave Grimshaw a copy of the information received by the PC for his thoughts. **VW**

Councillors confirmed that an agreement in principle should be given subject to a number of conditions:-

- a) the PC to be given a copy of the final plans before commencement of any works;
- b) the timing of the works to be agreed in advance with the PC to ensure any works do not impact upon the village festival;
- c) more detailed information to be provided regarding the temporary access road and assurances provided by the Recreational Trust that the area will be made good on completion of the works;
- d) impact on the Spinney and the proposed works to be discussed with the Conservation Group; and
- e) further information to be provided regarding the proposed water fountain, confirmation that the Scout and Guide Hut have been approached regarding the supply of the same and clarification provided regarding drainage and possible flooding risks from pipes being buried underneath the astro turf sports field.

Councillors all agreed that the PC would not contribute to the proposed works.

The chair will prepare a response in conjunction with the vice chair following the councillors' decision. **MB/TB**

17/115 COMMUNITY GOVERNANCE REVIEW

Councillor Doidge confirmed nothing further to add at present and noted that the current consultation expires in April.

17/116 CORRESPONDENCE (for information only)

1. Letter from Chair of HS2 regarding funding for Road Safety etc.
2. Local Plan Review – update and consultation
3. Active Citizen Fund information
4. HS2 Community Fund – announcement of funding
5. WALC – Annual Briefing Day
6. WALC – February Newsletter
7. Invitation to Mayors Ball
8. Publication of Greater Birmingham Housing Market Area Strategic Growth Study
9. WALC March Newsletter.

17/117 FEEDBACK FROM THE COMMUNICATIONS SUB COMMITTEE

Councillor Sellars referred everyone to the minutes from the recent communications subcommittee meeting held on 7 March. In particular, councillors were provided with a draft of the village leaflet and Councillor Sellars invited their comments upon the same. All agreed with the content and Councillor Sellars confirmed she will send it to Paul Howard shortly for the design to be finalised. The leaflet will be circulated to councillors in advance of printing for all to proof and consider. The stickers are due to go to Inktree Printers and will be placed on the poster in due course.

Councillor Sellars notified all councillors that a date had been agreed for the village tidy up, **23 June 2018**. Councillor Sellars will organise posters and talk to the Scouts and Guides and Friday Club. **ALL**

The subcommittee was looking into designing leaflets for various walks around the village and Councillor Sellars will speak to Alan Moreden an experienced walker and a member of the Hampton Society further in this regard.

Councillor Sellars noted that the next newsletter will go out in May and that articles would be required by mid-April. An email will be sent around to all councillors in advance notifying them which article they are responsible for. **CS**

17/118 REPORTS FROM OTHER MEETINGS

Councillor Woodall provided a brief update following a recent meeting with Ashley Prior, Councillor Bob Sleight and Councillor Alison Rolf regarding the road safety and traffic calming plan. Councillor Woodall will be speaking at the HS2 Committee Meeting on 15 March 2018 and will note that despite the recent meeting matters are no further forward.

17/119 FINANCE

The quarterly accounts and payments for 11 months ending 28 February 2018 were accepted as **proposed by Councillor Tim Beresford and seconded by Councillor Vicky Woodall.**

17/120 DATE OF NEXT MEETING

The chair confirmed the dates for next meetings:-

Parish Council Annual Meeting: 17 April 2018, Fentham Hall.
Parish Council AGM: 9 May 2018
Maintenance Committee Meeting: 6 June 2018 at 7pm*

*Meet at Sports Club carpark at the earlier time of 7pm with a short meeting in the Sports Club to follow.

Meeting closed at 9:40pm

Minutes taken, prepared and presented by Julie Barnes, Clerk
14/03/2018