

HAMPTON-IN-ARDEN PARISH COUNCIL MEETING MINUTES

Held at

THE MEETING ROOM

On

WEDNESDAY 14 NOVEMBER 2018 AT 7:30PM

PRESENT	COUNCILLORS	Mr Mike Blomer (Chair) Mr Tim Beresford (Vice Chair) Mr David Sandells Mr Ken Blanch Mrs Cat Sellars Mr Dave Cuthbert Mr Peter Green Mr Mike Hulme
	CLERK	Mrs Julie Barnes
	PUBLIC	Mrs Sheila Blomer Mr Darryl Stokes

ACTION

18/59 CHAIR'S WELCOME AND APOLOGIES

The chair welcomed everyone to the meeting in particular the two new Parish Councillors, Mr Peter Green and Mr Mike Hulme. Apologies were received from SMBC Neighbourhood Team Coordinator, Lizzy Quiney, Ward Councillor Alison Rolf and Councillor Vicky Woodall.

18/60 DECLARATIONS OF INTEREST

None.

18/61 PUBLIC PARTICIPATION

Mr Darryl Stokes to speak at the end of item number 18/69 as agreed with the Chair.

18/62 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12 SEPTEMBER 2018

The minutes from the Parish Council meeting were approved as **proposed by Councillor Cuthbert and seconded by Councillor Sellars.**

18/63 MATTERS ARISING FROM THE ABOVE MEETING

17/111 Carpark Drainage: - The Chair confirmed that the drainage is in full working order. Drainage plans have been received and are held securely at the Parish Office.

18/50 Christmas Lights: - Following the last meeting further enquiries were made in relation to the cost of installing Christmas lights on the Village Green. Unfortunately the initial cost estimate was in excess of £4,500 plus considerable ongoing costs and the Parish Council do not believe this to be cost effective. Alternatives are being investigated.

18/51 Network Rail: - The Chair confirmed that the licence agreement was granted following the last Parish Council meeting and that works

have been proceeding in accordance with the terms of that licence with no issues arising to date.

- 18/53 War Memorial and Tommy Figure: - The Chair confirmed that repair work had recently been undertaken to the War Memorial. The Tommy figure had been purchased and installed and was warmly received by residents. The Parish Council will take the Tommy into safe keeping in the New Year and will return it in advance of Remembrance Sunday 2019.

Clerk

18/64 APPROVAL OF THE MINUTES OF THE MAINTENANCE COMMITTEE MEETING HELD ON 10 OCTOBER 2018

The minutes from the Maintenance Committee Meeting were approved as **proposed by Councillor Sandells and seconded by Councillor Green.**

18/65 MATTERS ARISING FROM THE ABOVE MEETING

- 18/14 Recreation Ground and Spinney: - Councillor Beresford confirmed that he had a meeting arranged with Floyd Price to discuss the silt run of from the tennis courts and other general maintenance related issues. He would report further in due course.

Councillor Beresford confirmed that the Scout and Guide Hut gate had now been repaired.

- 18/17 Cricket Field: - Councillor Beresford explained that the Cricket Club had raised the issue of a swampy area on the Cricket Field. Enquiries had been made in relation to the cost of improving this area. The Parish Council had notified the Cricket Club that the Parish Council would be in agreement to the works being undertaken but at the Cricket Club's own expense.

ACO Drains: - Councillor Beresford confirmed that Dawsons Groundcare had undertaken a full clean and repair of the ACO drains and they are now in full working order.

- 18/19 Grass Cutting Tender: - Councillor Beresford explained that the Parish Council utilises the services of Dawsons Groundcare to undertake the grass cutting in the Village. The Chair confirmed that the Parish Council is not required to go out to Tender in instances where works do not exceed £15,000. All members were in agreement that the Parish Council should continue to utilise the services of Dawsons Groundcare.

18/65 UPDATE FROM SMBC NEIGHBOURHOOD TEAM

Lizzy Quiney, the Parish Council's newly appointment SMBC Neighbourhood Team Coordinator had offered her apologies in relation to this Parish Council Meeting. Lizzy had met with the clerk in advance of the meeting in order to put forward some proposals. The clerk had circulated these proposals to members in advance of the meeting.

A proposed parking notice scheme and providing a template to the Parish Council to notify residents of overhanging vegetation was considered in further detail. Councillor Cuthbert had some concerns that SMBC Neighbourhood Services may not be in agreement with such proposals and sought members' approval to

revert back to the Solihull Area Committee ("SAC") on such proposals. All members were in agreement.

DC

A further proposal of introducing speed sign bin stickers in order to alert road users of the maximum speed limit was raised by the Chair. Lizzy has notified the Parish Council that neighbouring parishes have started to use such stickers. The clerk will seek feedback from neighbouring parishes and look into the costs of providing the stickers should it be something the Parish Council wishes to pursue further.

Clerk

18/66 PLANNING APPLICATIONS

Councillor Cuthbert drew members attention to the planning report circulated in advance of the Parish Council meeting. Particular reference was drawn to:

Planning application: 2015/51409 MSA: - A meeting has been arranged between Cllr Sleight and Dame Caroline Spelman MP for 16 November to discuss objections to this application further; and

2018/02866 Courtyard Barn: - The Parish Council has commented to the SMBC planning department that we have concerns over the proposed roof materials as the property does sit within the Conservation Area.

18/67 INFORMATION ON COMMUNITY INFRASTRUCTURE LEVY

The Chair referred to his report circulated in advance of the Parish Council meeting. Particular reference was made to a recent report prepared for SMBC Cabinet on the *Spending Mechanism for the Neighbourhood Application of the Community Infrastructure Levy* a report that had been produced by Sheron French, the Parish Council's contact in the CIL team at SMBC.

The Chair confirmed that to date no CIL money has been spent in Solihull. The Parish Council have received the sum of £7,664.50 in total. A request to be notified of any anticipated funds had been sent to the CIL Team in advance of the Parish Council meeting but a response had not been received.

Members felt they required further information on CIL and the clerk will arrange a separate meeting with Sheron French and circulate that date to all members.

Clerk

18/68 PARISH BOUNDARY CHANGE

The Chair noted that following a Governance Review, SMBC has now approved the proposal to amend the existing parish boundary to include the whole of Catherine de Barnes and that the new arrangement would become operational on 1 April 2019.

The Chair referred members to his report circulated in advance of the meeting; the content was noted by all.

Councillor Cuthbert confirmed that Catherine de Barnes does not have any assets or any outstanding financial commitments.

The Chair confirmed that the Neighbourhood Plan would need to be reviewed in light of the boundary change and the Parish Council would investigate the procedure and likely costs of doing so. It is understood that Meriden Parish Council utilised the services of a consultant and the clerk will make further enquiries with Barbara Bland.

Clerk

The Chair noted that the newly formed Hampton Ward will have eight councillors and the Catherine de Barnes Ward will have four. Nominations for both Wards will open on 26 March 2019. The Chair confirmed that the clerk will ensure all councillors receive their nomination forms in good time.

Clerk

Councillor Cuthbert confirmed that even if the election is uncontested SMBC may still look to recover costs from the Parish Council in relation to work undertaken by them behind the scenes. The clerk will bear this in mind when preparing the budget for 2019/20.

Clerk

18/69 ROAD SAFETY AND TRAFFIC CALMING

Councillor Blanch explained that the original application for funding from the HS2 Community Fund was rejected as the Parish Council is not the landowner. As such, SMBC have now agreed to submit the revised application on the Parish Council's behalf.

Councillor Blanch drew members attention to the plan of the proposed scheme that had been circulated in advance of the meeting and noted that the plan consisted of the following:-

- a) Gateway signing at the east and west of the village;
- b) 8 no pairs of speed cushions along the High Street and Meriden Road;
- c) Pedestrian Refuge and Crossing close to the station; and
- d) Uncontrolled crossing and raised hump at Diddington Lane/Lapwing.

Councillor Blanch stressed that this was an initial phase of an overall complete plan and that the above points had been identified as the priority measures that were required. Councillor Blanch confirmed that the Parish Council will be partially funding this project.

18/61 PUBLIC PARTICIPATION

Mr Darryl Stokes noted the comments made above by Councillor Blanch but enquired whether the Parish Council had considered the impact that the speed cushions would have upon disabled residents within the village. Mr Stokes expressed his discontent at the proposals and enquired why the Parish Council had not pursued a proposal that Average Speed Cameras ("ASC") be installed.

Councillor Blanch confirmed that the Parish Council had spent a considerable amount of time trying to obtain the support of SMBC for the installation of ASCs but had been unsuccessful. ASCs are extremely expensive to install, in excess of £120,000 per pair of

cameras. In addition, back office support from West Midlands Police is required and that also comes at a considerable cost and resource. Councillor Blanch also explained that there is evidence to support the view that ASCs do not stop a person that is intent on speeding.

The Chair confirmed that SMBC had notified the Parish Council that they would not support an application to the HS2 Community Fund to fund ASCs in the village.

Councillor Sandells explained to Mr Stokes that the Parish Council had discussed their proposals at the recent Village Festival, the Annual Meeting and numerous times on our website/social media pages and in our Newsletters. The Parish Council is keen to implement traffic calming measures that makes the village safer and prevents any further accidents occurring.

Mr Stokes left the meeting.

Following Mr Stokes departure from the meeting members gave further careful consideration to Mr Stokes' comments and the concerns he had expressed regarding the speed cushions. After lengthy discussion it was agreed to organise an open meeting to which all residents will be invited to receive a detailed presentation on the Traffic Calming Plan and the circumstances leading to the decision taken by the Parish Council.

KB

The clerk will arrange a date for the presentation to take place before Christmas in Fentham Hall.

Clerk

18/70

CORRESPONDENCE (for information only)

12/09 Network Rail – Request for Licence Agreement

14/09 WALC – Community Grant Fund

21/09 SMBC – Locality Planning event

24/09 SMBC – Tendered Bus Network Consultation

25/09 Highways England – Further Consultation on M42 J6 Improvements

27/09 NALC – Newsletter

27/09 WALC – Notice of AGM

27/09 SMBC – HS2 Implementation Advisory Group meeting

01/10 HS2 – Ground Penetrating Radar Surveys

03/10 HS2 – Interchange Station Design Engagement

08/10 SMBC – Solihull Area Committee meeting

09/10 WALC – Newsletter

18/10 NALC – Newsletter

18/10 WALC – Upcoming Events and Training

18/10 Neighbourhood Watch - Newsletter

22/10 WALC – Consultation Time for Members

*23/10 SMBC – Consultation on Special Educational Needs and Disabilities

24/10 West Midlands Police – Community safety funding opportunities

24/10 Laing O'Rourke/Murphy – HS2 Ground investigations

25/10 WALC - Let's talk about flooding – Regional Conference

05/11 SMBC – Invitation to Birmingham and Solihull Sustainability

and Transportation Partnership Conference

*05/11 SMBC – Berkswell Draft Neighbourhood Plan Consultation.

05/11 WALC – Newsletter

05/11 Warwickshire County Council – Invitation to Festive Open Evening

08/11 NALC – Newsletter

09/11 SMBC – Emergency Footpath Closure

The Chair referred in particular to correspondence marked with an * above. Members were asked whether the Parish Council wished to respond to the consultation on Special Educational Needs and Disabilities Strategy. Councillor Beresford confirmed he would make further enquiries with The George Fentham Endowed School. **TB**

In addition, the Chair noted that Berkswell Parish Council has now submitted its Submission Draft Neighbourhood Development Plan. The Parish Council has an interest in the Plan as it shares a short common boundary with Berkswell Parish in the area of Bradnocks Marsh. The Chair confirmed that there is nothing in the Plan which conflicts with the Hampton Plan and suggested a response was not therefore necessary. All members were in agreement.

18/71 FEEDBACK FROM THE COMMUNICATIONS SUB COMMITTEE

Councillor Sellars referred everyone to the minutes from the recent communications subcommittee meeting held on 12 November.

Councillor Sellars gave advance notice to councillors that articles would be needed for the next Newsletter with the deadline for submission to her being 21 January 2019.

Particular reference was made to the abandoned bike that had become a focal point in the village. Councillor Sellars noted that the bike had been removed. It was unclear who had removed the bike as they had not made themselves known to the Parish Council.

18/72 REPORTS FROM OTHER MEETINGS

20/09/20180 – Locality Working

Councillor Cuthbert recently attended this meeting. It was explained that SMBC will be divided into three areas, specifically East, West and North. Each division has a champion who will be working to ascertain how all the relevant authorities and services can work together better in light of the anticipated lack of future financial resources.

11/10/2018 – SAC meeting with WALC

Councillor Cuthbert stressed that training is available through WALC and that Parish Council's should look to take up any relevant training that they thought would be beneficial. WALC are also introducing online training which some might find more useful.

18/10/2018 – Chairman's SAC Meeting

Councillor Cuthbert attended a Chairman's SAC meeting and listened to a presentation on Affordable Housing which was a productive and interesting.

8/11/2018 – Charter Review

Councillor Cuthbert confirmed he had recently attended a further meeting with regard to the Charter Review and noted the emphasis was about working closely together and being able to gather more information from SMBC e.g. street maps etc.

18/57 FINANCE

The quarterly accounts and payments for 7 months ending 31 October were accepted as **proposed by Councillor Beresford and seconded by Councillor Sandells.**

18/58 DATE OF NEXT MEETING

The chair confirmed the dates for next meetings:-

Budget and Parish Council Combined Meeting: 9 January 2019

Maintenance Committee Meeting: 6 February 2019.

Meeting closed at 9:47pm.

Minutes taken, prepared and presented by Julie Barnes, Clerk

DRAFT