

HAMPTON IN ARDEN PARISH COUNCIL
MAINTENANCE COMMITTEE MEETING MINUTES

Held at Meeting Rooms, Fentham Hall

7:30pm on Wednesday 7 February 2018

PRESENT

Councillor T Beresford (Chairman)
Councillor M Blomer
Councillor D Sandells
Mr D Colman
Mr G Hollway (to 17/30)
Mr D Adams

Mrs J Barnes (Clerk)

The Chairman welcomed everyone to the meeting. The chair explained that item 7 on the agenda would be brought forward in order that Graham Hollway could leave early.

ACTION

17/26 APOLOGIES FOR ABSENCE
None.

17/27 MINUTES OF THE MEETING OF 4 OCTOBER 2017
These have already been adopted by a full parish council meeting.

17/28 MATTERS ARISING FROM THE ABOVE MEETING
17/14, Table Tennis Tables:- The Chair confirmed that Graham Dawson has undertaken the repair works to the ground around the table tennis tables.

17/15, The Common:- Councillor Blomer explained that matters with regard to the access road had stalled and that Councillor Cuthbert was liaising with residents in order to move matters forward.

17/20, School Field and Play Area:- Councillor Sandells confirmed nothing to report and explained that he will be looking into the various funding options available.

DS

17/23, Roads and Footpaths:- The Chair enquired whether a street care rota had been provided. The clerk confirmed it had not and would chase it up.

CLERK

17/29 RECREATION GROUND & SPINNEY

A) Car Park Security

The chair confirmed that height restricting barriers were now in place. There had been some concern regarding the allocation of keys and the committee was asked to consider the use of key safe and break safe boxes for both the Scout and Guide and Sports Club ("SC"). All agreed that both options should be utilised and Councillor Blomer will meet with Trevor Honeysett in order to agree a location. It was also agreed that a vinyl sticker would be placed at both locations with the contact numbers of those people that held the code to open the key safe boxes.

**MB/
Clerk**

Graham Hollway confirmed that the SC will now consider putting in CCTV positioned towards the entrance for added security.

B) Car Park Drainage

Councillor Blomer explained that Graham Dawson is due to excavate in the next week in order to ascertain what work is required. He will then present his findings and quotation to repair. The Parish Council are keen to get the works completed as soon as possible. Councillor Blomer explained that some disruption is expected during the works.

C) Car park layout and markings

It is intended to remark the car park upon completion on the drainage works. The disabled bays will then also be reconfigured with one bay at the top by the entrance and then a further bay at the bottom by the Scout and Guide Hut. This will allow a further 2 general bays to be added to the car park.

D) Sports Club Building

Graham Hollway confirmed that the AGM for the SC took place on Monday 5 February. The club have confirmed that they will be looking to draw up proposals for a new sports club building. Graham Hollway explained that The Lily Johnson Charitable Trust is giving £250,000 to the SC each year for three years in order to develop the SC.

Graham Hollway confirmed that there are no current issues to report with the current club house.

E) Table Tennis Tables

As detailed above at 17/28, the repair works to ground around the table tennis tables have been completed.

F) Astro Turf

Graham Hollway explained that the Astro Turf pitch needs to be replaced. Graham stated that England Hockey has said that all new hockey pitches should have a spectator area outside of the netting for safety purposes. Graham provided a detailed plan of the proposed new hockey pitch, spectator area, a further proposed practice area and a new walkway. The cost of these works are expected to be in the region of £400,000 but that these works can be split into sections with the cost of replacing the astro turf and shock absorber being in the region of £250,000. The SC has some funds and will look into various ways in which to raise the remainder of the funds needed.

Councillor Blomer expressed concerns regarding any possible impact on the Spinney. Graham assured everyone that the works would not impact the Spinney.

The chair explained that the plans show that the works would move the pitch upwards stating that the intention was that the new layout would only project out 1.5 metres from where the current fence sits.

Councillor Blomer enquired whether Planning Permission would be required. Graham Hollway did not believe it would but would look into it.

All agreed in principle to the plan subject to confirmation that the trees in the Spinney would not be affected and also once assurances had been provided with regard to planning.

GH

G) Forestry Management Plan

Dan Adams explained that he is liaising with Midland Forestry on behalf of the Trust. Councillor Blomer confirmed that the Parish Council has contacted SMBC regarding forestry management but their contractor, Glendale, was unable to assist. Dan Adams confirmed he has a meeting with Paul Webster from the Forestry Commission in the next few weeks and invited the Parish Council to join that meeting. The chair confirmed that the Parish Council would attend that meeting and would wait to hear the date from Dan in due course.

DA/
CLERK

17/30 THE COMMON AND THE DELL, CATHERINE DE BARNES

The chair noted the comments regarding the access road at 17/28 above and will await a further update from Councillor Dave Cuthbert in due course.

17/31 SNOW CONTINGENCY PLANS

Councillor Blomer explained that in the event of recent poor weather conditions the Parish Council needed to consider whether it wanted to pay Graham Dawson a retainer of £100 per year in order to receive priority snow clearance of the recreation ground car park should such an instance occur. It was agreed by all that it was not necessary to enter into such an agreement at present.

17/32 CHURCHYARD

David Colman explained that the Parish Church is currently investigating a possibly diseased horse chestnut tree and that it is likely that it will need to be removed.

David also explained that the church is currently looking to paint the inside of the church. This is a large and expensive job and the church will be looking to raise the funds for this.

17/33 SCHOOL FIELD AND PLAY AREA

A) Play Equipment

The chair referred to Councillor Sandells comments in 14/28 above and will await a further update in due course.

B) PTA Request for Circus on School Field

The Chair explained that a request had been received from the PTFA at George Fentham School to hold a fund raising whole village human circus event. The Chair confirmed that assurances had been received that any damage caused to the field would be made good and that the Parish Council would be provided with a copy of relevant insurances in

advance of the event. It was agreed in principle subject to the above assurances. The clerk will let Rhona Cloke from the PTFA know, the Chair will provide some words.

Clerk

17/34 ALLOTMENTS

The clerk confirmed that rental letters had been sent and some funds received. The Chair stated that he had noticed a large holly tree in the corner and asked the Clerk to obtain a quote from Graham Dawson to remove it.

Clerk

17/35 ROADS AND FOOTPATHS

The Chair noted that a Street Cleaning Rota had still not been provided and asked the clerk to chase it up. As discussed in 17/28 above.

Clerk

17/36 ANY OTHER BUSINESS

Councillor Blomer raised the issue of dog bags and explained that it appeared a significant amount was being used at an increased cost to the Parish Council. The clerk confirmed she would look at the figures and provide an update on costs to the Chair.

The Chair stated that an article would be put in the next newsletter regarding usage and cost of the dog bags.

Clerk

DATE OF NEXT MEETING

The next meeting is arranged for 6 June 2018 to be held at an earlier time of 7pm with a walkabout and a short meeting afterwards at the Sports Club.

The clerk to notify Graham Hollway.

Clerk

The meeting closed at 8:35pm

Minutes taken and prepared by Julie Barnes, Clerk to Parish Council