

HAMPTON IN ARDEN PARISH COUNCIL ANNUAL GENERAL MEETING

held at

THE MEETING ROOM

On

WEDNESDAY 8 MAY 2019

MINUTES

PRESENT	Councillors:	Mr Mike Blomer (Chair) Mr Tim Beresford (Vice Chair) Mr Mike Hulme Mrs Cat Sellars Mr Giles Cook Mr Dave Cuthbert Mr Ken Blanch Mr Peter Green Mr Alexander Clayson
	Clerk: Public:	Mrs Julie Barnes Mrs Sheila Blomer

- 19/01 WELCOME AND APOLOGIES** **ACTION**
The outgoing chair welcomed everyone to the meeting with a special welcome to newly elected Councillors Clayson, Eccleston and Cook. Apologies were received from Councillors Sandells, Eccleston and Ward Councillor Rolf.
- 19/02 ELECTION OF THE CHAIR**
The outgoing chair called for nominations. Councillor Cuthbert proposed the election of Councillor Blomer, this was seconded by Councillor Beresford and there being no other nominations Councillor Blomer was unanimously elected. The chair thanked the Council for their continuing support.
- 19/03 CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE**
Councillor Blomer signed a Declaration of Acceptance of Office.
- 19/04 DECLARATIONS OF INTEREST**
None.
- 19/05 ELECTION OF VICE-CHAIR**
Councillor Blanch proposed that Councillor Beresford continue for a further year as Vice-Chair, this was seconded by Councillor Cuthbert and there being no other nominations, Councillor Beresford was unanimously elected. The chair thanked Councillor Beresford for his support during his time as Vice-Chair. The Vice-Chair thanked everyone for their continued support.
- 19/06 APPOINTMENT OF COMMITTEES AND COMMITTEE CHAIRS**
The Chair and Vice-Chair are ex-officio members of all committees:

Planning Sub Committee	Councillor Cuthbert (Chair) Councillor Sellars Councillor Blanch Councillor Green Councillor Cook
Maintenance Committee	Councillor Beresford (Chair) Councillor Blomer Councillor Sandells Councillor Green Councillor Cuthbert Mr D Colman Mr D Adams Mr F Price
Communications Working Group (including Youth Affairs)	Councillor Sellars (Chair) Councillor Sandells Councillor Green Mr P Kennedy Mr C Bowen
Neighbourhood Plan Working Group	Councillor Blomer (Chair) Councillor Blanch Councillor Sellars Councillor Cuthbert Councillor Green Councillor Cook Councillor Hulme
Remembrance Day	Councillor Blanch Councillor Sandells Councillor Clayson
HS2 Sub Committee/Pedestrian & Road Safety	Councillor Blanch (Chair) Councillor Sellars Councillor Hulme

19/07

APPOINTMENTS TO OTHER BODIES

Footpaths & Right of Way Representative	Councillor Hulme
Airport Consultation	Councillor Sandells
Solihull Area Committee WALC	Councillor Cuthbert
Quarry Liaison	Councillor Blomer

The Parish Council also appoint trustees to:

The Charity of George Fentham	Mrs C Eley Dr M Shalley Mr T Beresford
The H-in-A Recreational Trust	Mr G Hollway Councillor Blanch

19/08

PUBLIC PARTICIPATION

None.

19/09

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5 MARCH 2019

The minutes were approved as **proposed by Councillor Hulme and seconded by Councillor Blanch.**

19/10

MATTERS ARISING FROM THE ABOVE MEETING

18/80

Man Sheds: - Members agreed sufficient interest had not been gathered to

- pursue the idea of man-sheds in the village.
- 18/67 George Fentham Endowed School: - The Council had written to Caroline Spelman MP, a response had been received and circulated to all with a copy being provided to the school.
- 18/88 Pedestrian and Road Safety Update: - Councillor Blanch confirmed that the temporary traffic monitoring had not yet taken place but would do in due course. **KB**
- 18/90 Speed Watch and Street Watch: - Councillor Cuthbert confirmed that the Catherine de Barnes Ward does not have an operational Street Watch. Councillor Beresford stated that the Hampton in Arden Ward has approximately 18 volunteers undertaking Street Watch within the village. More volunteers would allow the scheme to work more effectively. The chair expressed his dismay at the lack of progress with the Speed Watch scheme. The chair noted that volunteers are ready and willing however training remains outstanding. The chair expressed further concern over Police insistence that they must be onsite with volunteers when Speed Watch is being undertaken. With members support, the chair will discuss this matter further with Ward Councillor Rolf. All members were in agreement. **MB**
- 19/11 MINUTES OF THE ANNUAL PARISH COUNCIL MEETING ON 16 APRIL 2019**
Minutes will be approved at the next Annual Meeting.
- 19/12 MATTERS ARISING FROM THE ABOVE MEETING**
The Minutes were checked for any actions.
- 19/13 MINUTES OF MAINTENANCE COMMITTEE MEETING ON 5 FEBRUARY 2019**
The minutes were approved as **proposed by Councillor Green and seconded by Councillor Blomer.**
- 19/14 MATTERS ARISING FROM THE ABOVE MEETING**
Shed: - The sports club have requested that they be provided with permission to put a shed up. The Council are awaiting further details.
- 19/15 PLANNING APPLICATIONS**
Councillor Cuthbert referred members to the report circulated and noted in particular:-
- MSA(s): - Will be considered at the Planning Committee on 19 June 2019. Councillor Cuthbert will meet with Ward Councillor Sleigh to agree the Parish Council representatives at the meeting and will circulate proposed dates to all should they wish to attend. **DC**
- 6 Butchers Road: - The Council noted that an official complaint had been logged with SMBC regarding the planning application that had been approved on 26/03/2019. The chair and Councillor Cuthbert had subsequently met with the planning officer from SMBC who confirmed that a formal response will be provided to the complainant in due course.
- Councillor Cuthbert confirmed that a further application had been lodged for 6 Butchers Road seeking to reinstate some elements from the original application. The Council would object to this application. **MB**

Hampton Manor – redevelopment of stable courtyard: - It had been brought to the Council’s attention that Hampton Manor has diverted a footpath without the relevant planning permission. All members were in agreement that the new footpath was in fact an improvement. The chair has discussed the matter with Hampton Manor who are anxious to comply and will rectify the matter with SMBC as a matter of urgency.

Oak Farm: - Councillor Cuthbert confirmed that an appeal has been launched. Further representations can be made which Councillors Cuthbert and Cook will prepare. The deadline for representations is 29/05/2019.

DC/GC

Hampton Green: - the chair confirmed that a variation to amend the layout and design had been submitted. The developer was now seeking to introduce a further 1 self-build property thereby reducing the amount of affordable housing and CIL payment. The matter has been referred to the planning committee. The Council will discuss the matter further with Ward Councillor Sleigh with regard to representations.

MB

19/15(b) Councillor Cuthbert confirmed that WALC provide sponsorship for 2 hours advice with a planning consultant at no charge to Parish Councils. Councillor Cuthbert confirmed that this service was recently utilised and was extremely useful in bringing a conclusion to a planning related dispute. All members were in agreement that the sponsorship should be gratefully accepted.

19/16 FEEDBACK FROM COMMUNICATIONS SUBCOMMITTEE

Councillor Sellars confirmed that a recent meeting had been postponed. A brief verbal update was provided: -

Bulb planting event: - Councillor Sellars has agreed with the Principal at George Fentham Endowed School that a bulb planting event will take place on the bank of the school field. This event has been supported by a local garden centre and it is planned the event will take place in October. Any leftover bulbs will be planted in conjunction with local community groups around the village.

CS

(b) Village tidy: - Will take place on Sunday 23 June. Ward Councillor Rolf has confirmed that she will circulate the information to the Hampton Wombles. Litter pickers will be delivered to the Parish Office the Friday before the event.

Clerk/CS

Councillor Sellars confirmed that the newsletter has been finalised and an e-mail regarding distribution will be sent out shortly. Councillor Sellars intends to review the distribution rounds shortly.

CS

19/17 S.106 – SPORTS CLUB FUNDING

Councillor Beresford explained that the Council had recently met with John Eccleston in his capacity as President and Charlie Rickard as Treasurer of the Sports Club. The Sports Club are looking at various funding sources in order to support the redevelopment of the club. Councillor Beresford had explained that any application for CIL monies would be considered in detail by a full Council but stressed the importance of CIL monies being used to benefit the whole community.

B) CRICKET OUTFIELD CUTS

Councillor Beresford explained that, at present, the Council undertakes extra cuts to the cricket outfield during the growing season. This is charged back to the cricket club but is heavily subsidised with sums that are recovered by the Council from football training rent. In the last financial year this amounted to £430. Councillor Beresford noted that in recent years, the Council has incurred significant costs at the Recreation Ground and sought members' views on whether the Council should continue to subsidise the extra cuts.

Councillor Blanch proposed that the Council continue to subsidise the extra cuts for the remainder of the financial year with the cricket club being notified that the Council will no longer subsidise the cuts in the next financial year. All members were in agreement however Councillor Hulme did request that the Council makes further enquiries as to who uses the cricket field/outfield in the wider community. Councillor Beresford will notify the Cricket Club of the Council's decision.

TB

19/18

S37/GRANT GIVING

The chair referred to his report circulated in advance. Members were informed that the Council is able to provide financial assistance where it will, in the opinion of the Council, bring direct benefit to its residents via S.137 of the Local Government Act 1972. Outstanding requests from Heart of England and a request from Scope were therefore considered in more detail. Members were informed by Councillor Beresford that a textiles bank had been placed on the Recreation Ground carpark and it was therefore decided that the Council would not offer support to Scope on this occasion. Members further considered the request by Heart of England for financial assistance towards the cost of replacing their school minibus. Members expressed concern over setting such a precedent given that Heart of England was not the only school that village children attended. Councillor Green proposed that the request for funding be declined. The motion was agreed as **proposed by Councillor Green and seconded by Councillor Blanch** with all members being in favour. The chair will respond to both requests to notify them of the Council's decision.

MB

Councillor Hulme requested that a guidance note be made available on how the Council intends to spend CIL monies. The chair confirmed that he would prepare a report for the next meeting.

MB

19/19

GRIT BINS WITHIN THE VILLAGE

Councillor Beresford confirmed that all grit bins had been cleaned and re-filled with supplies being held to refill as and when necessary.

Members considered whether to purchase additional bins. Councillor Cuthbert confirmed an additional bin may be required for the Catherine de Barnes Ward and that he would report further on this should it become necessary.

19/20

ALLOTMENT PROVISION

The chair referred to his report circulated in advance and noted that the

Council is actively seeking a site for more allotments. Enquiries are currently underway with the George Fentham Trust and other local land owners. Members were asked to note the contents of the report.

19/21 CHRISTMAS LIGHTS

The chair referred members to his report in particular noting that the Council had previously deferred a decision on Christmas lights due to the costs involved. SMBC have now offered to contribute £2,000 towards the Christmas lights leaving a balance of just over £2,000. Members all agreed to proceed with a commitment to go ahead with the Christmas lights. The Festival Committee and Hampton Society have previously made proposals to contribute and the Council will therefore approach local community groups to see what contributions (if any) they would like to give. The chair will contact SMBC to confirm that the Council does wish to proceed.

MB

19/22 ACTIVE CITIZENS FUND – BIN STICKERS

The chair referred members to his report and noted his disappointment that the application for bin stickers had been rejected by the Police and Crime Commissioner.

19/23 PEDESTRIAN AND ROAD SAFETY UPDATE

Councillor Blanch confirmed that the application to the HS2 Community Fund had now been completed with letters of support also received. The Council will be contributing £25,000 towards the costs with a further £67,500 hopefully being obtained from the HS2 Community Fund. The application would be submitted shortly subject to a final meeting with Ashley Prior, SMBC Highways.

19/24 HAMPTON FESTIVAL

The chair asked members to put forward proposals for a theme for this year's festival. Members all agreed that a Pedestrian and Road Safety update should be available along with further information on the Community Infrastructure Levy. In addition, an overall theme of "Communication" was agreed upon in order that residents could have their say on how they would best like to be kept in touch.

Councillor Blanch and Hulme both volunteered to assist with the stand on the day of the festival. The chair and Councillor Sellars both agreed to help with planning in the run up to the event.

KB/MH

19/25 CORRESPONDENCE

04/03 WALC (Warwickshire, Solihull and Birmingham Association of Local Councils).

05/03 Scope – Site for a textile bank or grant application

12/03 VELO Birmingham – Event leaflet

14/03 WALC – Rural Services Network

15/03 NALC (National Association of Local Councils) – Chief Execs Bulletin

15/03 WALC – Power to contribute to local libraries

19/03 SMBC – M42 Junction 6 Improvements Development Consent Order Submission

19/03 NALC – Legal briefing on publicity during purdah before elections

25/03 NALC – Chief Execs Bulletin

28/03 WALC – Understanding Planning Applications training session

04/04 WALC – April Newsletter
04/04 NALC – Sponsorship and Exhibition opportunities
09/04 SMBC – Community Wellbeing Services
10/04 NALC – Newsletter
13/04 NALC – Chief Execs Bulletin
15/04 NALC – Star Council Awards
17/04 SMBC – Locality Working Event
*18/04 Sarah Meharg – Request to use recreation ground
03/05 Solihull Advocacy – Hidden Lives Remembered Exhibition

The chair made particular reference to an e-mail request received from Sarah Meharg to use the recreation ground in order to undertake fitness classes for residents within the village. Members were notified that Mrs Meharg would not have exclusive access, would not be using any equipment and had provided all the necessary insurances. All members were in agreement that Mrs Meharg could use the recreation ground for the purpose she had requested. The clerk will notify Mrs Meharg.

CLERK

19/26 REPORTS FROM OTHER MEETINGS

The chair confirmed he had recently attended a Parish and Town Council's Conference at The Core in Solihull to launch the revised charter. The event was well informative and well attended.

Councillor Cuthbert attended a SAC meeting with nothing further to report.

19/27 FINANCE

Accounts and payments for 1 month ending 30 April were accepted as **proposed by Councillor Hulme and seconded by Councillor Cuthbert.**

19/28 APPROVAL OF FINANCE ANNUAL GOVERNANCE STATEMENT

The Annual Return and completed Annual Governance Statement were received and approved and the chair signed the relevant paperwork to be sent to the external auditor.

19/29 APPROVAL OF ACCOUNTING STATEMENTS 2018/2019

The approval of Accounting Statements were received and approved.

19/30 DATE OF NEXT MEETING

Maintenance Meeting: 12 June 2017 at 7pm (Sports Club)
Parish Council Meeting: 10 July 2017 at 7:30 pm

The meeting closed at 9:40pm.

Julie Barnes
Clerk