

# HAMPTON-IN-ARDEN PARISH COUNCIL MEETING

held at

**CATHERINE DE BARNES VILLAGE HALL  
CATHERINE DE BARNES**

on

**WEDNESDAY 11 MARCH 2020**

## MINUTES

### PRESENT

### COUNCILLORS

**Mr Mike Blomer (Chair)  
Mr Tim Beresford (Vice Chair)  
Mr Dave Cuthbert  
Mr David Sandells  
Mr Ken Blanch  
Mr Peter Green  
Mr Giles Cook  
Mr John Eccleston  
Mr Alexander Clayson  
Mr Mike Hulme  
Mrs Catherine Sellars**

### CLERK PUBLIC

**Mrs Julie Barnes  
Mrs Sheila Blomer  
Mrs Frances Cook  
Mrs Lesley Cuthbert  
Mr Philip O'Reilly  
Mr D Sandall  
Mrs K Sandall**

### ACTION

#### 19/99 CHAIR'S WELCOME AND APOLOGIES

The chair welcomed everyone to the meeting. Apologies were received from Ward Councillor Alison Rolf and Sue Hughes, SMBC Neighbourhood Coordinator.

The chair recorded the Parish Council's thanks to Catherine de Barnes Residents Association for hosting the Parish Council meeting at their Village Hall.

The chair also recorded his thanks to Councillor Alexander Clayson who had recently been successful in arranging for Network Rail to resurface the majority of Station Road.

#### 19/100 DECLARATIONS OF INTEREST

Councillor Eccleston in his capacity of president of the Sports Club.

#### 19/101 PUBLIC PARTICIPATION

Mr Philip O'Reilly read out a detailed presentation regarding his view on the Alternative Legacy Scheme proposed by Highways

England in respect of the Warwickshire Gaelic Athletic Association Ground in Catherine de Barnes Lane and the impact its proposals would have. The chair thanked Mr O'Reilly for his detailed account and confirmed that the Parish Council had taken on board his comments.

#### **19/102 UPDATE FROM SMBC NEIGHBOURHOOD TEAM**

In Sue Hughes' absence, the clerk read out the following report:-

- Cherry Tree, Hampton Lane: The landowner has until 31/03/2020 in order to remove the fallen Cherry Tree. Failing that, SMBC will remove the tree and place a charge on the property.
- Fallen Tree, The Crescent: The tree officer is aware of this and will arrange its removal.
- Peel Close, kerb stones: The kerb stones have been raised for repair in April.
- Old Station Road: A number of potholes have been raised for repair.
- Berry Hall Lane: A road scrape has been ordered and will be completed by 31/03/2020.
- Hampton Lane: A large pothole has appeared but due to drainage issues had not yet been repaired.
- Hampton Lane defects after the canal bridge: The trench is being raised for repair.
- Lugtrout Lane: All actionable repair jobs have now been completed.

The clerk requested that residents are reminded in the next Parish Newsletter to cutback any overhanging vegetation.

#### **19/103 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 8 JANUARY 2020**

The minutes from the Parish Council meeting were approved as **proposed by Councillor Cook and seconded by Councillor Sandells.**

#### **19/104 MATTERS ARISING FROM THE ABOVE MEETING**

19/91 Sports Club: Councillor Eccleston confirmed that the Sports Club has a new chairman, Mr John Morgans.

19/91 VE75: No further developments at this stage. The Hampton Society is planning a Village Walk and it is understood the church will hold a special service. The sports club had indicated they may hold a BBQ on the recreational ground but no further details were available. The chair confirmed he would make additional enquiries at the next Hampton Society meeting.

**MB**

Councillor Cuthbert confirmed that the Catherine de Barnes Residents Association had decided not to hold any events in light of SMBC's plans to hold a number of celebrations in the wider

borough.

**19/105 APPROVAL OF THE MINUTES OF THE FINANCE MEETING HELD ON 8 JANUARY 2020**

The minutes from the finance meeting were approved as **proposed by Councillor Peter Green and seconded by Councillor Ken Blanch.**

**19/106 MATTERS ARISING FROM THE ABOVE MEETING.**

None.

**19/107 APPROVAL OF THE MINUTES FROM THE MAINTENANCE SUBCOMMITTEE MEETING HELD ON 5 FEBRUARY 2020**

The minutes from the maintenance subcommittee meeting were approved as **proposed by Councillor David Sandells and seconded by Councillor John Eccleston.**

**19/108 MATTERS ARISING FROM THE ABOVE MEETING**

Councillor Beresford noted:

19/24 Insurance Claim: The sports club insurance company are now intimating that the cause of the damage to the sports club building is as a result of the large oak tree overhanging the clubhouse. The Parish Council has requested that the sports club go back to their insurers and request more detailed information.

19/25 School Field Play Area: Trevor Honeysett is scheduled to undertake the repairs over the Easter Holidays.

Councillor Beresford noted that in the recent winds a tree had fallen from the Recreational Ground onto Network Rail property. The fallen tree has been reported to Network Rail who will now arrange a suspension of the line in order that it may be removed.

The chair also noted that a sign had been ordered for The Common in Catherine de Barnes. The clerk will arrange for Trevor Honeysett to install the sign when it arrives and will arrange with Councillor Cuthbert regarding where the sign should be placed.

**CLERK/  
DC**

**19/109 FEEDBACK FROM THE COMMUNICATIONS SUBCOMMITTEE**

Councillor Sellars referred members to the Communications Subcommittee minutes circulated in advance of the meeting noting in particular:-

Clive Bowen has now officially resigned from the subcommittee. The Parish Council wished to record their thanks to Clive for his valued contribution.

In light of Clive's resignation a new member of the subcommittee is

sought. Members felt it would be useful to have a resident from Catherine de Barnes join the committee and Councillor Cuthbert confirmed he would make some further enquiries. **DC**

Councillor Sellars noted that Clive Bowen had played a key role in Hampton in Arden's Station improvements. In light of his resignation it was agreed that the ongoing maintenance of the station and any future improvement proposals should fall under the main council and not the communications subcommittee.

Councillor Sellars noted that another member was required to take over the distribution of newsletters to Meriden Road and Diddington Lane. Councillor Sandells confirmed he would be happy to take over this route. **DS/CS**

Councillor Sellars requested articles for the next Parish Council newsletter by no later than 10 April.

## **19/110 PLANNING APPLICATIONS**

Councillor Cuthbert referred to the running planning report noting in particular:

The Parish Council has recently had a meeting with Pegasus and ExtraMSA at their request regarding the proposed Motorway Service Area off Solihull Road. It is anticipated the MSA will be brought before the planning committee at the end of June.

02866 – Courtyard Barn – has now been approved.

00224 – Oak Farm – It is anticipated that this application will be withdrawn.

03108 – Woodhouse Farm – It is anticipated that this application will be refused due to its incursion of the green belt.

Councillor Cuthbert also noted that the Parish Council has received a number of complaints regarding a possible children's nursery at 159 Lugtrout Lane. At this stage SMBC have not received any planning applications and officers are maintaining a watching brief.

Councillor Cuthbert confirmed that following a presentation by Birmingham Airport, HS2 have lodged two planning applications (00289 and 00291) relating to the new station building and the people mover. Members expressed their concerns regarding the design of both and wish to put forward an objection to planners. Councillor Cuthbert will discuss the possibility of putting forward an objection with Councillor Jon Horton of Marston Green and Bickenhill Parish Council in the first instance and report further to the planning subcommittee with his recommendations. **DC**

## **19/111 APPROVAL OF THE PARISH COUNCIL CIL POLICY/SCORING MATRIX**

The chair referred members to his report and handed over to Councillor Green to provide further information:

Councillor Green provided a breakdown of the documents that had been drafted and subsequently approved by the CIL team at SMBC. Councillor Green stressed that SMBC were looking for CIL monies to be spent on infrastructure improvements that were required due to an increase in demand as a result of the planning developments. On this basis, the Christmas lights that the Parish Council had previously approved would be rejected and therefore would need to be removed from CIL expenditure.

CLERK

After some discussion Councillor Beresford proposed that the CIL document and scoring matrix be accepted with a rolling review period. This proposal was **accepted as proposed by Councillor Beresford and seconded by Councillor Blanch** with all members being in agreement. The chair recorded his thanks to Councillor Green for his efforts in drawing together the Parish Council's CIL policy and scoring matrix.

#### 19/112 CIL APPLICATIONS

The chair noted that two separate applications had been received and referred members to his report circulated in advance of the meeting.

*Request by Catney Residents Association for funds of £500 to purchase tools in order that essential maintenance of The Common can be undertaken by a residents voluntary working group:*

The Maintenance Committee had already considered this proposal at their recent meeting and recommended that the request be granted. However, there was some concern that it may not be acceptable to use CIL monies to fund such a project in light of the Parish Council's agreed policy.

The chair enquired whether members would agree that in principle the funds should be granted to Catney Residents Association with the chair and clerk being provided with authority to decide which category the funds should be released from. All members were in agreement.

CHAIR/  
CLERK

*The Parish Church is proposing to restore the church clock face at an estimated cost of £6,300. As the church clock is regarded as a community asset the vicar is seeking a contribution from CIL funds:*

In light of the CIL policy agreed in 19/111 above, it was agreed to defer this request until further information had been obtained. The clerk will look into whether the Parish Council is restricted from funding such a project in more detail and make further enquiries with SMBC's CIL team.

CLERK

#### 19/113 REQUEST FOR PARISH COUNCIL BUSINESS CARDS

The chair referred to his report circulated in advance and noted that Councillor Blanch had indicated that it would be beneficial for the Parish Council to have business cards that they could give out at the various events and conferences that they attend.

All members were in agreement and confirmed they wished the clerk to proceed to put forward an order for 500 business cards. **CLERK**

**19/114 ASTRO REPLACEMENT – HAMPTON IN ARDEN RECREATIONAL TRUST**

The chair referred to his report circulated in advance, noting in particular that Hampton in Arden Recreational Trust wish to replace the astro turf on a reduced scheme. The Recreational Trust has confirmed that they wish to begin the works in April with completion planned by the first week in June.

Councillor Eccleston stated that funding is now in place for the scheme to be undertaken. Councillor Beresford noted that the revised scheme had been considered and approved by the maintenance committee.

The chair confirmed that members were recommended to approve the replacement of the astro turf subject to a number of conditions. It was also agreed to allow the contractors to have use of 5 car park spaces for storage purposes for the duration of the work. Members considered that in addition, further conditions should apply as follows:-

The Recreational Trust must ensure the security of the site at all times to include the gate off Shadowbrook Lane and the height restricting barrier to the carpark;

Following any works undertaken the site should be made good, to include, the cleanliness of the carpark following its use to store materials; and

Health and Safety of residents should be maintained given that contractors will be walking around the site whilst works are undertaken.

Members approved the request subject to all additional conditions and it was **approved as proposed by Councillor Beresford and seconded by Councillor Sellars** with all members being in favour. **MB**

The chair confirmed he would communicate the Parish Council's response to The Recreational Trust.

**19/115 ALTERNATIVE LEGACY SCHEME – WARWICKSHIRE GAELIC ATHLETIC ASSOCIATION**

The chair referred to his report circulated in advance and reminded members of the comments from Philip O'Reilly in 19/101 above.

The chair provided members with an explanation of what the alternative legacy scheme was and asked members to consider their response to the request by the WGAA.

Members were all in full agreement that the proposal before them did not provide a suitable community asset that would benefit the residents of either Hampton in Arden or Catherine de Barnes.

Councillor Eccleston proposed that the Parish Council should not support the proposal and it was **approved as proposed by Councillor Eccleston and seconded by Councillor Beresford.**

**MB/  
CLERK**

The chair will provide a response rejecting the proposals to the WGAA for onward transmission by the clerk.

#### **19/116 BIRMINGHAM AIRPORT LOCAL COMMUNITIES PERCEPTION SURVEY**

The chair referred to his report and also a detailed report by Councillor Sandells in which the perception survey had been considered in more detail. Councillor Sandells ran through the report with members seeking their agreement or alternative proposals.

A response was agreed with the addition of a covering letter detailing the Parish Council's responses in more detail.

The chair will arrange for the Parish Council's full response to be submitted and a covering letter to be submitted by the clerk.

**MB/  
CLERK**

#### **19/117 CORRESPONDENCE**

04/01 – SMBC – Wildlife Ways in H-in-A.  
07/01 – HS2 – Community Events in 2020  
08/01 – Severn Trent Water – Community Fund  
08/01 – Velo B`ham – Briefing note  
10/01 – Highways England – M42 Jct 6 Improvements advanced site works  
15/01 West Midlands Trains – Stakeholder Conference  
17/01 – NALC – Chief Execs Bulletin  
21/01 HS2 – Archaeology Event  
21/01 – WALC – Grants  
23/01 – NALC – Legal update  
29/01 NALC – Newsletter  
31/01 – Legal updates  
03/02 – WALC – Newsletter  
04/02 – SMBC – Parish Councils conference  
07/02- WALC – Training  
07/02 SMBC – Wildlife Ways update  
10/02 – SMBC – Bid to HS2 Local Economy Fund  
13/02 – SMBC – Great British Spring Clean  
19/02 WALC – Local Electricity Bill  
20/02 – Velo B`ham – Route for 2020 event  
25/02 – WALC – VE Day

## 19/118 REPORTS FROM OTHER MEETINGS

Councillor Blanch confirmed that he had attended a number of meetings and provided a brief description as follows:-

### *Pedestrian and Road Safety meeting with SMBC on 06/03/2020:*

Councillor Blanch confirmed that SMBC are currently assessing the various roads affected by HS2 and their decision is expected near the end of March. Paul Tovey of SMBC will be in touch with the Parish Council to arrange a meeting in order to discuss the outcome of their HS2 Road Safety Fund plans.

SMBC are also assessing whether average speed cameras (“ASC”) could be used at various locations in lieu of other traffic calming measures. The results on this are expected in Autumn 2020.

Councillor Blanch confirmed that as ASC’s are less intrusive to the local streetscape than other static measures the PC and SMBC agreed that an interim scheme consisting of 4 crossings and associated signage may be more appropriate. Councillor Blanch will prepare the necessary plans for such a scheme. **KB**

An interim scheme would require funding from the Parish Council with a combination of CIL monies and the previously allocated £25,000 from Parish Council funds. A formal vote would need to be considered in more detail at the next Parish Council meeting and the clerk would add an agenda item in readiness. **CLERK**

### *HS2 Implementation Committee Meeting:*

Councillor Blanch noted SMBC agree that there is a potential safety issue at the northern junction of Diddington Lane with the A452. Both SMBC and the PC agree that a considerable cost saving could be made with the closure of Diddington Lane. Councillor Blanch has prepared a formal response to HS2 with a request to include the northern junction in future Highway Safety Audits that letter was sent on 06/03/2020. At present, HS2 have stated that Diddington Lane will remain open.

Councillor Blanch confirmed that haul routes were discussed briefly and it remained unsure if the use of Meriden Road and Diddington Lane as a haul route is for the full construction works or only for advance piling testing.

Councillor Blanch reminded members that the Parish Council did make representations to the House of Lords Select Committee in April 2016 that the use of Meriden Road and Diddington Lane as haul roads be restricted to the absolute minimum. To date, no such assurances have been received.

Recycling Plant – Bickenhill:



Councillor Blanch noted that there was no further information on this at present but believed that there was a 90% chance that it would stay in its current site.

**19/119 FINANCE**

The quarterly accounts and payments for 11 months ending 29 February 2020 were accepted as **proposed by Councillor Hulme and seconded by Councillor Cuthbert.**

**19/120 DATE OF NEXT MEETING**

The chair confirmed the dates for the next meetings:

Parish Council Annual Meeting: 14 April – Fentham Hall

Parish Council AGM: 13 May – Meeting Rooms.

Maintenance Committee Meeting: 10 June – Meeting Rooms.

Meeting closed at 10:00pm.

Minutes taken, prepared and presented by Julie Barnes, Clerk

DRAFT