



Hampton-in-Arden

Annual Report

2019/2021

Hampton-in-Arden Parish Council

CHAIRMAN'S REPORT

Can I begin by welcoming everyone to this rather unusual Annual Parish Meeting, unusual in that we are not meeting as we normally do in Fentham Hall but virtually via Microsoft Teams while we sit at home. This may well suit some very well but, for me, it's not the same as face-to-face meetings. Parish Clerk Julie is at the controls and will be able to show us relevant documents as we go along. Everyone is on mute until such time as either they are required to speak or to ask a question when they may unmute themselves. To indicate that you wish to ask a question simply raise your virtual hand or wave to attract attention and Julie will confirm when you can speak. For our records, please remember to say your name and street name before you begin your question. Residents will have an opportunity to ask any questions at the end of this meeting.

It was not possible to hold our usual Annual Parish Meeting in April last year due to the severe restrictions imposed on us all due to the coronavirus pandemic which has had such a devastating effect, not only on us personally, but on our community and the whole country. However, I am now pleased to present this report on the work of your Parish Council which covers the two year period from April 2019 to March 2021. Please bear with me as there is rather a lot to cover. Continuing Covid restrictions mean that we have been unable to hold council meetings in the normal way since this time last year but council business has been conducted reasonably satisfactorily using this same on line virtual meeting system. It's something that many of us have become used to and, I have to say, a medium which does have its advantages and for many could, perhaps, become the norm. However, I think I can say that all of your Parish Councillors will be relieved to return to face to face meetings which, hopefully, should be in the fairly near future.

The last Annual Meeting was on 16th April 2019 with 38 parishioners attending and the minutes of that meeting can be found on the council's website as can the agenda and minutes of all scheduled parish council meetings. Our first substantive agenda item this evening is approval of the minutes of that meeting.

My report is an overview of the main issues with which the Council has been involved and the reports that follow are more detailed articles written and presented by individual councillors on the major issues. Local elections took place on 2nd May 2019 but there were again insufficient candidates nominated for parish councillors by the closing date of 4th April to trigger an election meaning those nominated were elected without a contest. The next parish council elections are due in 2023.

At the Annual General Meeting on 8th May 2019 we welcomed new councillors John Eccleston and Giles Cook representing the Catherine-de-Barnes Ward and Alexander Clayson the Hampton in Arden Ward. Unfortunately, Vicky Woodall, who joined the Parish Council in September 2016 resigned due to other commitments and we thank Vicky for her contribution during her time as a councillor. I was again re-elected Chairman and Tim Beresford re-elected Vice-Chairman. Notable matters of interest during the year were:

We were, for the first time, able to find sufficient funding for Christmas lights on the village green and the switch on ceremony in early December was appreciated by many especially the children. We were grateful to Meriden Rotary Club for attending with their musical sleigh and Father Christmas and to the church choir in good voice with carols.

The Sports and Social Club declared their intention to refurbish or redevelop the clubhouse at the recreation ground and began a consultation with members.

Demand for allotments increased substantially and we, together with the George Fentham Trust began a search for a suitable location to create more plots.

We submitted our first application to the HS2 Community Fund for finance for our proposed Pedestrian and Road Safety Plan.

Another successful Hampton in Arden Festival took place in June.

We began planning for VE Day 75 celebrations which were subsequently abandoned due to Covid.

A Parish Councillor joined the working group looking at the future of our local library which is under threat of closure, something that is still not resolved.

The Council held its first meeting in Catherine-de-Barnes Village Hall in March 2020 shortly before the country went into its first lockdown. We had intended to make it an annual event, but coronavirus meant we have been unable to do so.

Moving on to the year to 31st March 2021. As we all know the first lockdown began on 23rd March 2020 and at that early stage little did we know what was in store and how difficult things would become. The Council held its first virtual meeting in May as were all subsequent meetings during the year. Fortunately the Council continued with its commitments and business satisfactorily and despite the obstacles encountered on the way. The highlights of the year included:

At the Annual General Meeting on 13th May I was again re-elected chairman and Tim Beresford vice-chairman.

An application to Highways England for a legacy project to provide a footpath and cycleway between Catherine de Barnes and Hampton in Arden as part of the M42 Junction 6 Improvement Scheme was made. This is yet to be agreed but we keep up the pressure for a decision.

In July we received a small grant from Solihull Council to offset lost or delayed income due to Covid.

In conjunction with Solihull Council we adopted a policy for making grants of monies received from the Community Infrastructure Levy of which we receive 25% of the total paid by developers of new property – mainly new houses in the parish. The policy, which is kept under review, is to be used primarily for projects that benefit the whole community. Grants made to date were towards refurbishment of the church clock, a defibrillator for Catherine-de-Barnes, towards the purchase of replacement dining tables for the school and towards the cost of installing secondary double glazing at Catherine de Barnes Village Hall.

Casualties of the Covid pandemic were the usual Remembrance Day parade from the church to the war memorial and the cancellation of the switch on of Christmas Lights on the village green although we were still able to have the lights on for the Christmas period.

Other casualties of Covid were Community Speed Watch and Community Street Watch both of which are on hold for the duration.

In January Mike Hulme resigned as a parish councillor due to business commitments and in March Min Grimshaw and Roger Waring were co-opted as parish councillors to fill vacancies in the Hampton in Arden Ward.

Earlier I mentioned the possible redevelopment of the Sports Club clubhouse at the recreation ground. The Council has very recently approved plans for a new building on the same site but slightly larger and a planning application is to be submitted shortly. Unfortunately it has been necessary for the Council to reluctantly agree to the felling of the large old oak tree adjacent to the clubhouse and an ash tree on the boundary with Shadowbrook Lane which were causing damage. This work, which was carried out in March, was at the insistence of the Club insurers who bore all costs.

Some more recent news is that the search for a site for additional allotments has been successful. The George Fentham Trust is making a site available on land in their ownership adjacent to Hampton Garden Centre in Eastcote Lane (formerly Cradock's Nursery) and work will soon be underway to make the land suitable for allotment use and this includes a small carpark and water supply.

On more general matters that affect our community the Council continues to maintain land and assets in its ownership and Cllr Tim Beresford who chairs the Maintenance Sub-Committee will shortly present his report. The Council continues to be a statutory consultee on all planning matters and receives notification of all applications in the parish. Cllr Dave Cuthbert chairs the Planning Sub-Committee and he will also be presenting his report shortly. We will also hear from Cllr Cat Sellars about the work of the Communications Group and from Cllr Ken Blanch who is our lead on all things relating to HS2 and, most importantly, on progress with the Pedestrian and Road Safety Plan.

MAINTENANCE COMMITTEE

The Maintenance Committee is responsible for the management of all property under the Parish Council's control and works with other partners who share our interests in the appearance and upkeep of the now wider Parish and its environs.

The Committee includes members of the Parish Council together with representatives from the George Fentham Trust Charity, the Parochial Church Council, Governors of George Fentham School, Hampton in Arden Sports and Social Club, Hampton in Arden Recreational Trust, Catherine de Barnes Residents Association, and the Solihull Council Neighbourhood Co-Ordinator.

The Maintenance Committee is responsible for overseeing grounds maintenance on Parish Council land as in the case of the village green, the recreation ground or Catherine de Barnes Common. It also has responsibility for any occupied land such as the school field, play area and allotments, or grounds where a financial contribution is made like the upkeep of the churchyard, or on those areas in the control of Solihull Council where the quality of workmanship and level of maintenance impact on the appearance and well-being of the village – such as the roads and footpaths.

For areas in the control of Solihull Council we keep a watching brief of incidents such as overgrown vegetation, blocked road gullies, faulty streetlamps, potholes, and reports of dog fouling (which is still a continuing problem in the Parish).

Contractors are regularly engaged to carry out routine work on behalf of the Parish Council. Although much quieter over the last 12 months, or so, the Parish Council would again like to thank David Grimshaw and all the volunteers of the Conservation Group for their regular maintenance of the spinney. We also extend our thanks to Trevor Honeysett for his generous help with many minor issues throughout the year.

We would also like to thank the Friends of the Common volunteers who do an excellent job in looking after the care and maintenance of Catherine de Barnes Common which is the only common ground in the whole of Solihull. This last year, in particular, the Friends of the Common have done a lot of work improving the common and are currently in the process of laying some new wildflower turf.

Annually, the largest single item of capital expenditure for the Parish Council continues to be the maintenance of the recreation ground and car park. The car park itself is approaching 20 years old and whilst lasting well, it is beginning to show some signs of wear. The Parish Council therefore continues to accrue funds to meet the cost of resurfacing the car park when that need eventually arises.

At the same time, we are very pleased to report the new drainage system installed at the recreation ground just over two years ago is working well and has completely alleviated the flooding problems the car park was suffering. Issues do sometimes arise with flooding on Shadowbrook Lane, and this is something the Parish Council is monitoring and discussing with Solihull Council.

Another significant cost each year relates to tree management and maintenance. To meet our legal obligations the Parish Council periodically commissions a comprehensive survey which provides a detailed record of all the trees on Parish Council land and the health of each tree. We then work through the recommendations of this report which unfortunately does sometimes require us to fell any tree considered dangerous or posing a Health and Safety risk. Where it is necessary to fell a tree the Parish Council does look to provide a native replacement

Finally, although the annual village tidy-up couldn't happen last year, I would like to thank all those who took it upon themselves to undertake their own individual or family litter picking sessions whilst under the recent lock down restrictions. This is not just appreciated by the Parish Council but all local residents.

Councillor Tim Beresford

PLANNING SUB-COMMITTEE

The Parish Council receives notification of all planning applications in the Parish, and these are considered by the sub- committee and a decision made whether a response is required.

The following is a list of the more controversial applications that have been dealt with during the year:

PL/2019/01702/PPFL Woodhouse Farm change of use from rough pasture to burial ground: The Council again strongly objected to this application for a cemetery as it had done on two previous applications both of which had been refused by Solihull Planning Committee

Appeal: PL/2019/01215/PPFL Care Village at Oak Farm, Catherine de Barnes: Following confirmation of the community being able to avail themselves of some in house services the previous objection was withdrawn.

PL/2019/03108/PPFL Woodhouse Farm: The outcome off an appeal lodged by the applicant following Solihull Council's refusal of the application for the operation of an HGV depot and maintenance facility is awaited.

PL/2019/02803/PPFL Arden Brickworks: The Council objected to the re-location of the training area with the application ultimately being withdrawn.

PL/2015/51409/PPOL Motorway Service Area off Solihull Road: The Council together with many others including Catherine de Barnes Residents Association and the Hampton Society strongly objected to this long running application. On 24th February Solihull Planning Committee unanimously refused the application despite the Officers recommendation for approval with conditions on the grounds of inappropriate development in the Green Belt. The applicant is expected to appeal which will result in a Public Inquiry.

PL/2020/01821/PPOL 351 Lugtrout Lane for erection of two new houses: The result of the appeal lodged by the applicant following refusal on the grounds of inappropriate development in the Green Belt is awaited.

PL/2019/03208/PPFL Arden Brickworks renewal of planning permission for the recycling facility. Despite objections from residents and the Council this application was approved with additional conditions.

PL/2020/02784/PPFL Newlands Bishop Farm, Ravenshaw Lane erection of triple tepee: The Council is supporting residents with their objections to this application which is still outstanding.

PL/2020/02792/PPFL Warwickshire Gaelic Athletic Association playing fields off Catherine de Barnes Lane: The land is substantially affected by the M42 Junction 6 Improvement Scheme and the application is for realignment of pitches and a new clubhouse. The Council has several concerns regarding noise mitigation and clubhouse design. The application was deferred by Solihull Council Planning Committee for more information.

PL/2019/02546/PPOL outline planning application for 109 new houses on land rear of 86 Meriden Road: Site is included in current Local Plan for residential development. Solihull Planning Committee has approved the outline application subject to the full application, which will include comprehensive details of the design, landscaping etc., going back to the Committee for consideration.

Review of the Solihull Local Plan: The Council together with Catherine de Barnes Residents Association submitted an extensive response strongly objecting to two substantial residential development sites in the Draft Local Plan which is likely to go for examination around the middle of the year when a further response will be made.

In addition, there are several current issues with Solihull Council's Enforcement Team where unauthorised development and fly-tipping is thought to be in progress.

Councillor Dave Cuthbert

NEIGHBOURHOOD DEVELOPMENT PLAN

The current Neighbourhood Plan refers to the Parish Boundary Pre April 2019. It needed to be updated to incorporate the whole of Catherine de Barnes as well as needing to be reviewed within the normal NP process. During the spring and early summer of 2020, the working group developed two survey/questionnaires one for Residents the other for Businesses. These were sent out to all residences and businesses in late summer. Of the 1300 resident surveys and 60 business surveys we received 293 and 3 back respectively. A particularly disappointing business survey result. Thanks to the intrepid endeavors of fellow councillor Peter Green, the responses were entered onto spreadsheets for subsequent analysis. Unfortunately, Covid -19 has resulted in slower progress than we would have liked but the working group are in the early stages of analysing the data, to provide supporting information for reviewing the policies for the new Neighbourhood Plan. Further updates will be given in the Parish News as appropriate.

Councillor Dave Cuthbert

HIGH SPEED RAIL

Site clearance and service diversion works are continuing at various locations along the local route of HS2 with vegetation being cleared, facilitation works are also underway with adaptations to existing

roadways and the building of construction camps. New bridge construction work is underway and confined to the area of the new interchange station to the north of the A45. The main civil works is not expected to commence until Autumn 2021.

The Parish Council continues to lobby HS2 for the closure of Diddington Lane to through traffic, with safety concerns regarding the proximity of its northern junction to the Stonebridge Roundabout. We have requested that a highway safety audit be carried out to assess the potential risk at this junction with the A452 Kenilworth Road.

We continue to regularly attend and speak at Solihull Council's HS2 Implementation Advisory Group although for the past year these meetings have had to be held virtually.

We are pleased to confirm that the Bickenhill waste recycling centre will now remain in its current location off the A45 and will not have to be relocated to the northern end of Diddington Lane.

HS2 have introduced a Road Safety Fund to improve highway safety along the route of the future railway. They have allocated £2.4m to Solihull Council to administer potential projects throughout the Borough, for roads that are likely to be affected by the construction and operation of HS2.

We have formally submitted our Interim Pedestrian Safety and Traffic Calming Plan for Hampton in Arden Ward to Solihull Council for funding and are pleased to announce that we have been successful in securing funding of £35k towards the Plan. The Parish Council are match funding this Plan with £25k from their reserves giving a total estimated cost of £60k. More about this project in the following section of the Annual Report.

All HS2 information is available on the Parish Councils website and reported regularly in the Parish Newsletter.

Councillor Ken Blanch

PEDESTRIAN SAFETY AND TRAFFIC CALMING

The Parish Council have held a number of meetings with officers from Solihull Council's Highways to develop the Interim Pedestrian Safety and Traffic Calming Plan for Hampton in Arden Ward with an estimated cost of £60k. The agreed Plan now includes the following elements:

- Gateway on Solihull Road at the limit of the 30 mph zone with traffic exiting the village having priority;
- Informal tabled crossing point close to the church;
- Informal tabled crossing point and additional footway by the war memorial;
- Informal tabled crossing point and build out on Meriden Road close to the station;
- Informal tabled crossing point on Meriden Road by the existing footpath from Lapwing Drive;
- Gateway on Meriden Road at the limit of the 30 mph zone with traffic exiting the village having priority.

As mentioned previously under the High Speed Rail section, we have been successful in securing funding of £35k towards the Plan. The Parish Council are match funding this Plan with £25k from our own funds.

Solihull Council Highways are currently carrying out the detail design and we are hopeful that construction work can commence later this year. On completion, we will monitor the effects of these measures on vehicle behaviour and speeds to determine if any further measures are deemed necessary.

We are also developing a draft Pedestrian Safety and Traffic Calming Plan for Catherine de Barnes Ward in discussion with the Resident's Association and local residents. The draft plan is expected to include the following elements:

- Gateway at the western end of Hampton Lane at the current start of the 30 mph zone with traffic leaving this zone having priority;
- 2 No informal crossings on Hampton Lane (one in Catherine de Barnes the village centre and the other on Hampton Lane towards Solihull);
- Gateway on Lugtrout Lane at the limit of current village development with traffic leaving the village in a westerly direction having priority;
- 2 No pairs of speed cushions on Lugtrout Lane either end of the residential properties at the Damsonwood end of the lane.

We will be holding informal meetings with Solihull Council Highways to agree and finalise this Plan before formally submitting for funding under the HS2 Road Safety Fund.

Beyond these two Pedestrian Safety and Road Safety Plans there are other traffic safety concerns that are outstanding and will need to be addressed depending on a number of outstanding planning and design issues. These include:

- Reinstatement of centreline on Meriden Road – this is not currently planned by Solihull Council Highways;
- Traffic calming measures for other roads in the Parish including Marsh Lane, Fentham Road, Diddington Lane, Lugtrout Lane – to be considered and possibly included in future proposals;
- Meriden Road/Lapwing Drive Roundabout – dependent on proposed housing developments in Lapwing Drive Area;
- Diddington Lane - dependent on whether the lane remains open or is closed as part of HS2 works;
- Site 16 planned development off Lugtrout Lane which is likely to add substantial additional traffic to the local road network;
- Average speed cameras - not currently considered a viable option by Solihull Council Highways.

There are also a number of planned and future development proposals in the Parish, and we will seek contributions for these under the Community Infrastructure Levy and Section 106 Agreements, towards our road safety and traffic calming proposals.

Councillor Ken Blanch

REMEMBRANCE DAY

The 2019 annual Remembrance Day service and parade took place as normal with the High Street being closed to traffic to allow the procession from the church to the war memorial. Our thanks go to all the members of the public, as well as Ward Councillors and Parish Councillors, who acted as marshals to allow the proceedings to go ahead safely.

The 2020 event was unfortunately cancelled due to covid restrictions. A few residents, myself included, did walk to the war memorial to observe the two minutes silence at 11am on Remembrance Sunday.

The event this year, covid restrictions permitting, will be held on Sunday 14th November 2021.

Councillor Ken Blanch

COMMUNICATION GROUP

Despite all the uncertainty that COVID-19 has brought upon us over the last twelve months, the Communication Group has worked hard to try and ensure that all of our residents have remained aware of the key issues facing our area. We have strived to make sure that residents are kept up to date with what the Parish Council is working on and how we are working to achieve the best possible outcomes in relation to any areas of concern.

We continue to communicate with our residents in the Parish in three main ways: our website, our Facebook page and our quarterly Newsletter. We regularly update our website to ensure that the information there is as up to date as possible and is helpful to those in the village and beyond. During this last year, we have added a Facebook Newsfeed to our website so everyone can see and access all posts put on Facebook via the website (even if you do not have a Facebook account).

Our Facebook page continues to be an effective way to communicate to residents in the Parish on a day-to-day basis. We now have over 600 followers! If you haven't already pop over and check out our page – just search for '*Hampton in Arden Parish Council*'. Our Parish Clerk, Julie, does a fantastic job of keeping the Facebook page up to date and we extend our thanks to her for all of her hard work.

Our Newsletter is delivered to every home in the Parish in February, May, August and November each year. The Communication Group consider the Newsletter a vital way of communicating with all residents in our area. We try and ensure that it keeps everyone informed about important local news, upcoming Council meetings, important events in the village and provides information on local societies and groups. However, due to the pandemic, for the first time ever since the Newsletter began, in May 2020 the Newsletter was issued in digital format only. Thankfully this was only a temporary pause and we have been able to start delivering the Newsletter again. This is due to the commitment and dedication of all the volunteers that help with the distribution of the Newsletter across the Parish (thank you to all who assist with this).

Due to the lockdown restrictions, many of the events the Communication Group co-ordinate could not go ahead in 2020. This included the Village Tidy Up. The last Village Tidy Up was completed in June 2019 when a group of dedicated volunteers worked hard to collect plenty of rubbish from around the village (including our local Beavers group who carried out a mini Village Tidy Up at the Recreation Ground). We are hopeful that we will be able to restart this event in 2021 and will keep residents up to date in our Newsletters and on our website.

In the autumn of 2019, the Parish Council was generously gifted over 500 daffodil bulbs by the Rosebourne Garden Centre (located on the Kenilworth Road). The Communication Group was keen to

involve young people in the village in planting the bulbs. The Communication Group organised for the local Beavers group to help plant a large number of bulbs at the Recreation Ground and the children at George Fentham School to help plant these bulbs in the Nursery playground. We have now been able to admire the fruits of this hard work over the two springs since they were planted - a welcome addition to the village in these extraordinary times. It is hoped that the Communication Group can organise a similar event at the end of 2021.

Finally, it with great sadness that we report that Clive Bowen, a founding member of the Communication Group, passed away in December 2020. Clive was instrumental in setting up the Communications Group which led to the publication of our regular Parish Newsletter. He was Editor of our Newsletter up until 2015 (when he resigned as a Parish Councillor), but he continued as a co-opted member of the Communications Group up until 2019. Clive's passion, dedication and enthusiasm were a wonderful addition to the Communication Group, and he is greatly missed.

Councillor Cat Sellars

Hampton-in-Arden Parish Council

FINANCE

Parish Councils are required by law to appoint an internal auditor to verify the accounts, asset register, insurances and financial controls. From the report of our internal auditor a summary report is submitted for external examination by auditors appointed by the Audit Commission. Audited accounts are made available each year should residents wish to view.

The un-audited accounts for 2020/2021 are presented in this report. The precept is the major form by which the Parish Council raises funds to carry out its work during the year.

In 2021/2022, the financial year ahead, we will not be receiving a support grant from Solihull Council. The number of dwellings has also decreased from 1395 to 1386. Considering the financial difficulties faced by many residents because of Covid-19 Councillors unanimously agreed not to increase the precept in the coming year. The cost per band D household can remain at £31.00 per household by making several small adjustments to the budget.

Notes for Unaudited Accounts ending 31 March 2021:

Actual Income/Expenditure

Income

This last year the Parish Council were required to increase budgets to allow for incremental increases and in light of the fact that Solihull Council were not going to provide us with a support grant. The number of dwellings increased from 1382 to 1395. The cost per band D household therefore increased by 2%, £0.61 on the previous year bringing the cost per household to £31.00.

This year, the Parish Council has received two Community Infrastructure Levy (CIL) payments. One in April, totalling £61,471.17 and a further payment in October totalling £30,735.59. The Parish Council has made several CIL payments following successful applications being received. A total balance of £88,939.77 is currently held in CIL funds. CIL is a new levy to raise funds from developers undertaking new build projects and can be used to pay for a range of defined projects. A more detailed breakdown can be found at the end of this report.

By reinvesting the sum of £40,000, the Parish Council have earned interest in the sum of £344.48 this year. As a result of Covid-19 and its impact, the Parish Council have also received a Covid-19 Support Fund of £3,107 from Solihull Council. The sum of £5177.63 has also been recovered in VAT.

Expenditure

Other unbudgeted expenditure incurred refers to the following: - The sum of £509.00 was incurred to replace the Parish Council office computer system following a hardware difficulty with the previous system. The Parish Council also signed up to Parish Online, an essential tool for Parish Councils which allows access to digital mapping and other data relating to planning, transport, and the environment at a cost of £120.00.

The following CIL payments were also made:

£7,650.00	George Fentham Endowed School	Replacement school dining tables;
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£1,532.00	Catney Residents Association	Defibrillator at Catherine de Barnes;
£7,278.00	Catherine de Barnes Village Hall Trust	Replacement Double Glazing

Reserves as of 31 March 2021

General Fund	£
Opening Balance 01/04/2020	108,827.03
Add receipts for 12 months	148,931.15
Less payments	86,088.09
Total Reserves at 31 March 2021	171,670.09

These reserves are held in the Parish Council bank accounts, £40,000 of it being in a fixed term account to achieve a higher rate of interest. The reserve fund is established year on year to allow for future, predicted, major expenditure such as pedestrian and road safety future plans, resurfacing the recreation ground car park, drainage, tree related issues and any additional unforeseen financial liability.

Hampton in Arden Parish Council			
Income and Expenditure			
	Budget 2020/21	Actual 2020/21	Budget 2021/22
	£	£	£
Income			
Precept & Solihull Council Support Grant	43245	43245	42,966
Sports Club Rental	3035	3035	3035
Recreation Trust Rental	670	670	670
Allotment Rental	190	210	190
Scout and Guide Headquarters Rental	100	100	100
Bank Interest	150	345.76	150
Other Income			
Recovery of Cricket Pitch Funds	350	184	350.00
Football Training	590	170	590.00
April CIL Payment	0	61,471.17	0.00
Meriden Rotary Club Contribution (Covid 19)	0	100	0.00
Solihull Council Covid Support Payment	0	3107	0.00
Hampton Society Wreath (reimbursement)	0	20	0.00
Probus Wreath (reimbursement)	0	20	0.00
Recreational Trust works (reimbursement)	0	340	0.00
October CIL Payment	0	30,735.59	0.00
VAT refund from Customs and Excise	0	5,177.63	0.00
Total Income	£48,330	£148,931.15	£48,051.00
Expenditure			
Section 137 Expenditure	0.00	0.00	0.00
Grass Cutting Parish Land	5,202	3,590	5,202
Catherine de Barnes Common	1,428	1,114.79	1428
Grass Cutting Churchyard	1,234.20	1,096	1234.20
Parish owned land Maintenance	7,140	6,921.69	7,138.16
Clerk's salary and expenses	14,017.88	14,266.14	14,017.88

Donations and subscriptions	686.46	681	686.46
Office Expenses (including email fee and additional room hire 18/19)	1,101.60	872.30	1,101.60
Website	510	518	510
Insurance	1530	1258.41	1,530
Parish Newsletter	2856	1781.13	2,856
Sundries	468.18	444.57	468.18
Audit and Legal Fees	446.76	300	446.76
Printing Costs	410	191.20	410
GDPR Fees	81.60	35	81.60
Office Rental	1734	1549.67	1734
Training	416.16	60	416.16
Recovery of Cricket Pitch Cuts	940.00	284	940.00
Other:			
Tree Survey and Maintenance Requirements	5,100	2680.00	4,750.00
Neighbourhood Plan Review	3,060	2,701.75	3,000
Election Year Expenses	0	0	0
Replacement Laptop	0	509	0.00
Contribution to Road Safety Improvements	0	25,000	0.00
G Fentham Covid Support Payment	0	100	0.00
Parish Online	0	120	0.00
CIL Payment – Catherine de Barnes Village Hall	0	7,278.00	0.00
CIL Payment – George Fentham School	0	7,650.00	0.00
CIL Payment – Catney Residents Association	0	1,532.00	0.00
VAT paid out	0.00	3,553.44	0.00
Transfer to Reserves	907.16	0.00	100.00
Sub Total	£48,330.00	£86,088.09	£48,051.00
Pedestrian and Road Safety Reserves	25,000	0.00	0.00
TOTAL	£73,330.00	£86,088.09	£48,051.00

Asset Register and Expenditure exceeding £100

Details of the assets held by the parish council and expenditure exceeding £100 per item are given at the end of this report.

YOUR COUNCIL

The Parish Council from 1 April 2019 to 31 March 2021 was as follows:

Councillor	From	To
Mike Blomer MBE	10 November 2010	Present
Tim Beresford	13 May 2015	Present
David Sandells	11 September 2014	Present
<i>Vicky Woodall</i>	<i>1 September 2016</i>	<i>6 May 2019</i>
Catherine Sellars	12 March 2017	Present
Ken Blanch	6 May 2015	Present
Dave Cuthbert	13 May 2015	Present
Peter Green	1 October 2018	Present
<i>Michael Hulme</i>	<i>1 October 2018</i>	<i>6 January 2021</i>
Alexander Clayson	8 May 2019	Present
John Eccleston	8 May 2019	Present
Giles Cook	8 May 2019	Present

Min Grimshaw	15 March 2021	Present
Roger Waring	10 March 2021	Present

CLERK

Julie Barnes

clerk@hamptoninarden.org.uk

The Parish Office, Marsh Lane, 01675 442017
Hampton in Arden B92 0AH

The following sub-committees and representatives were appointed in the last year:

(The Chair and Vice-Chair are ex-officio members of all committees).

Committee	Councillors
Planning Subcommittee	Dave Cuthbert (Chair) Cat Sellars Ken Blanch Peter Green Giles Cook John Eccleston
Maintenance Committee	Tim Beresford (Chair) David Sandells Peter Green John Eccleston Non-Councillors David Colman Daniel Adams Floyd Price
Communications Committee	Cat Sellars (Chair) Peter Green Dave Cuthbert Non-Councillors Peter Kennedy
Neighbourhood Plan Working Group	Dave Cuthbert (Chair) Ken Blanch Cat Sellars Peter Green Giles Cook Mike Hulme (to 06/01/2021) John Eccleston
Remembrance Sunday	Ken Blanch (Chair) David Sandells Alexander Clayson
HS2/Pedestrian Road Safety	Ken Blanch (Chair) Cat Sellars Mike Hulme (to 06/01/2021) Dave Cuthbert

Appointments to other bodies:

Footpaths and Right of Way Representative	Vacant
Airport Consultative Committee	David Sandells
Solihull Area Committee	Dave Cuthbert
Meriden Quarry Liaison	Mike Blomer
Library Working Group	Cat Sellars

The Parish Council also appoints trustees to:

The Charity of George Fentham	Mrs C Eley
	Dr M Shalley
	Councillor T Beresford
The Hampton in Arden Recreational Trust	Mr G Hollway
	Mr K Blanch

Meetings:

Thanks to the wonders of technology, the Parish Council have been able to ensure none of their meetings have been missed. Meetings have been held virtually and residents have been welcome to attend all:

The Parish Council held 6 meetings from 1 April 2020 to 31 March 2021. Attendance was as follows:

Councillors	Attendance
Mike Blomer	6
Tim Beresford	6
David Sandells	4
Cat Sellars	6
Ken Blanch	6
Peter Green	6
Mike Hulme	1
Alexander Clayson	5
Giles Cook	6
John Eccleston	6
Dave Cuthbert	6

Asset Register

Community Assets

The Common, Catherine de Barnes
War Memorial and surrounding wall, Hampton in Arden
Village Green, Hampton in Arden
The Recreation Ground
Recreation Ground Car Park
The Spinney

Other Assets

Chairman's Insignia and Chain of Office
Recreation Ground Notice Boards X 2
Recreation Ground Outdoor Gym Equipment
Recreation Ground Table Tennis x 2
Recreation Ground Children's Play Area Equipment
Parish Noticeboard X 3
Bus Shelter X 3
Recreation Ground Dog Bins X 4
Recreation Ground Dog Waste Dispensers X 3
Oak Bench – Recreation Ground
Telephone Box & Shelving
Parish Office Computer
Parish Office Photocopier
Allotments
School Children's Play Area Equipment
Benches – School Play Area
Goal Posts – School Playing Field.
Flower Planter Tubs:

Station

- Six planters on the walls - two on the Coventry bound platform and four on the Birmingham bound platform.

Village

- Two planters at the bus stop by Belle Vue Terrace
- Two planters at the war memorial
- One large planter by the railway bridge by the path from the sports ground
- One planter at Diddington Lane/Meriden Road

The Parish Council is responsible for maintenance costs of these assets.

Hampton in Arden Parish Council - Expenditure over £100 (1st April 2020 to 31 March 2021)

DATE	PAYEE	£	DETAILS
04/04/2020	Dawsons Groundcare	£258.60	Grass Cutting
20/04/2020	J Barnes	£1,047.85	Clerk's April Salary
04/05/2020	Dawsons Groundcare	1641.60	Grass Cutting and Tree Works
16/05/2020	J Barnes	509.00	Office replacement laptop
20/05/2020	J Barnes	1047.85	Clerk's May Salary
03/06/2020	PH Design	140.00	Newsletter design
03/06/2020	T Honeysett	134.75	Bins and Erect Catney Sign
03/06/2020	Realpoint	273.60	IT Support package
16/06/2020	Hampton Garden Club	140.26	Station Planters
18/06/2020	Hampton Garden Club	110.76	Village Planters
20/06/2020	J Barnes	1047.85	Clerk's June Salary
06/07/2020	JRB Enterprise Limited	£266.40	Dog Fouling Bags
06/07/2020	T Honeysett	£837.00	Children Play Area repair & paint.
06/07/2020	Dawsons Groundcare	£777.60	Grass Cutting
09/07/2020	PH Design	£180.00	NP Survey Design
17/07/2020	Royal Mail	£119.40	License for return envelopes
20/07/2020	J Barnes	1047.85	Clerk's July Salary
03/08/2020	PH Design	170.00	Newsletter Design
03/08/2020	Inktree	1690.56	NP Survey Printing
05/08/2020	Dawsons Groundcare	766.80	Grass Cutting
20/08/2020	J Barnes	1047.85	Clerk's August Salary
20/08/2020	G F Trust	104.40	Phone and Broadband (quarterly bill)
26/08/2020	Inktree	322.79	Newsletter printing
26/08/2020	Inktree	356.83	Envelope printing.
26/08/2020	G Fischer Sales	594.45	Franking cost (for NP).
14/09/2020	Dawsons Groundcare	1711.80	Grass Cutting and Maintenance
21/09/2020	J Barnes	1170.48	Clerk's September Salary and Backpay
21/09/2020	HMRC	179.50	Tax and National Insurance
21/09/2020	ROSPA Play Safety	267.60	Play Area Equipment Inspection
28/09/2020	Royal Mail Response	133.61	Neighbourhood Plan Review Responses.
01/10/2020	Parish Online	129.60	Subscription to Service.
13/10/2020	Family Care Trust	720.00	Catney Common Works
13/10/2020	JRB Enterprise	266.40	Dog Fouling Bags
15/10/2020	Dawsons Groundcare	1464.00	Grass Cutting and Tree Maintenance
20/10/2020	J Barnes	1068.32	Clerk's October Salary
20/10/2020	HMRC	110.50	Tax and National Insurance
22/10/2020	P H Design	170.00	Newsletter Design
03/11/2020	Dawsons Groundcare	£681.60	Grass Cutting
03/11/2020	Inktree	£322.79	November Newsletter Printing
03/11/2020	APS Planning	£168.00	Consultants Fee – Planning Enquiry
05/11/2020	T Honeysett	£154.97	Maintenance Works
05/11/2020	PKF Littlejohn	£360.00	External Audit Fee
20/11/2020	J Barnes	£1,068.32	Clerk's November Salary
20/11/2020	HMRC	£110.57	Tax and National Insurance Contributions
03/12/2020	Dawsons Groundcare	£1,460.40	Grass Cutting and Tree Works
20/12/2020	J Barnes	£1,114.72	Clerk's December Salary
14/01/2021	Catney Residents Assoc.	£1532.00	CIL Application – Payment
14/01/2021	Dawsons Groundcare	£180.00	Drainage Maintenance Works
14/01/2021	T Honeysett	£130.00	Emptying Bins
14/01/2021	JRB Enterprise	£266.40	Dog Fouling Bags
20/01/2021	J Barnes	£1,073.52	Clerk's January Salary
29/01/2021	P Howard	£170.00	Newsletter design.
29/01/2021	HMRC	£103.36	Tax and National Insurance
03/02/2021	Inktree	£485.55	Newsletter printing.

16/02/2021	Dawsons Groundcare	£2130.00	Maintenance/Tree Works
16/02/2021	Solihull MBC	£698.53	Christmas Lights
16/02/2021	Zurich Insurance	1409.52	Annual Insurance
20/02/2021	George Fentham School	£7,650.00	CIL Application – Payment
22/02/2021	J Barnes	£1,073.32	Clerk’s February Salary
22/02/2021	HMRC	£105.56	Tax and National Insurance
02/03/2021	D Cuthbert	406.80	Soil and Wildflower Meadow – The Common
04/03/2021	G Fentham Trust	1,549.67	Office Rental and Phone Line
04/03/2021	T Honeysett	130.00	Emptying Dog Bins
09/03/2021	Bellamy & Waterhouse	420.00	War Memorial Fees
10/03/2021	Solihull Council	25000	Pedestrian and Road Safety Contribution
20/03/2021	J Barnes	1073.52	Clerk’s March Salary
20/03/2021	HMRC	105.36	Tax and National Insurance
22/03/2021	HMRC	2110.90	Refund of overpayment of VAT
31/03/2021	Catherine de Barnes VH	7278.00	CIL Payment to Village Hall Trustees

NEIGHBOURHOOD COMMUNITY INFRASTRUCTURE LEVY - INCOME TO DATE

DATE	PAYMENT	TOTAL	Fund Expiry
April 2017	£2,308.00	£2,308.00	April 2022
October 2017	£5,356.50	£5,356.50	October 2022
April 2018	£5,692.50	£5,692.50	April 2023
April 2020	£61,471.17	£61,471.17	April 2025
October 2020	£30,735.59	£30,735.59	October 2025
TOTAL		£105,563.76	

PAYMENTS MADE FROM CIL FUNDS

DATE	PAYMENT	TOTAL
02/10/2019	Church Clock Repair Contribution	£163.99
14/01/2021	Catney Residents Associations – Defibrillator	£1,532.00
20/02/2021	George Fentham Endowed School – Dining Tables	£7,650.00
31/03/2021	Catherine de Barnes Village Hall – Secondary Glazing	£7,278.00
TOTAL		£16,623.99

Remaining CIL total:

£88,939.77

Chairman's Closing Remarks

In closing this annual meeting, I sincerely thank the many people who continue to give their time in many ways to support the community groups that flourish in our community including the Hampton in Arden Society, the George Fentham Trust, our Vicar and members of the Church and Catherine-de-Barnes Residents Association as well as the many clubs and interest groups in both villages. There is no doubt that our community has come together during the Covid pandemic to ensure that anyone in need has received appropriate help and advice. The local shops have been able to remain open when regulations have permitted although many of us have missed visiting the pubs. I thank my colleagues on the parish council for their continuing support and positive contributions which enables the Council to be as effective as possible in representing the interests of residents and again emphasise that your parish councillors are volunteers who receive no payment. Grateful thanks also go to our Clerk, Julie Barnes, who continues, despite the many problems brought about by the pandemic, to cheerfully and efficiently running the parish office and for genuinely having the interests of all parishioners at heart. Our thanks are also due to our Ward Councillors, Alison Rolf, Bob Sleight and Jim Ryan who have assisted us with matters of concern throughout the past year particularly with the planning application for the Motorway Service Area and to the officers of Solihull Council who, again despite the issues of Covid, have been helpful and supportive in so many ways.