

HAMPTON IN ARDEN PARISH COUNCIL ANNUAL GENERAL MEETING

held via

MICROSOFT TEAMS

On

WEDNESDAY 13 MAY 2020 at 7:30pm.

MINUTES

PRESENT	Councillors:	Mr Mike Blomer (Chair) Mr Tim Beresford (Vice Chair) Mr David Sandells Mrs Catherine Sellars Mr Ken Blanch Mr Peter Green Mr Michael Hulme Mr Alexander Clayson Mr Giles Cook Mr John Eccleston Mr Dave Cuthbert
	Clerk:	Mrs Julie Barnes

- 20/01 WELCOME AND APOLOGIES** **ACTION**
The outgoing chair welcomed everyone to the online meeting and noted an additional final agenda item of "*any other business*".
- 20/02 ELECTION OF THE CHAIR**
The outgoing chair called for nominations. Councillor Cuthbert proposed the election of Councillor Blomer and Councillor Beresford seconded this proposal. All members were in favour. The chair thanked the Council for their continuing support.
- 20/03 CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE**
Councillor Blomer signed a Declaration of Acceptance of Office.
- 20/04 ELECTION OF VICE-CHAIR**
Councillor Cuthbert proposed that Councillor Beresford continue for a further year as vice-chair. This was seconded by Councillor Blanch with all members being in favour. Councillor Beresford thanked members for their continued support.
- 20/05 APPOINTMENT OF COMMITTEES AND COMMITTEE CHAIRS**
The Chair and Vice-Chair are ex-officio members of all committees:
Planning Subcommittee **Councillor Cuthbert (Chair)**
Councillor Sellars
Councillor Blanch
Councillor Green
Councillor Cook
Councillor Eccleston

Maintenance Committee**Councillor Beresford (Chair)**

Councillor Blomer
 Councillor Sandells
 Councillor Green
 Councillor Eccleston
 Mr D Colman
 Mr D Adams
 Mr F Price

**Communications Working Group
(including Youth Affairs)****Councillor Sellars (Chair)**

Councillor Green
 Mr P Kennedy
 Councillor Cuthbert

Neighbourhood Plan Working Group**Councillor Cuthbert (Chair)**

Councillor Blomer
 Councillor Blanch
 Councillor Sellars
 Councillor Green
 Councillor Cook
 Councillor Hulme
 Councillor Eccleston

Remembrance Day**Councillor Blanch (Chair)**

Councillor Sandells
 Councillor Clayson

**HS2 Sub Committee / Pedestrian and Road
Safety Committee****Councillor Blanch (Chair)**

Councillor Sellars
 Councillor Hulme
 Councillor Cuthbert

Appointments to other bodies

Footpaths & Rights of Way Representative
 Airport Consultation
 Solihull Area Committee (SAC)
 Quarry Liaison
 Library Working Group (Hampton in Arden)

Councillor Hulme
 Councillor Sandells
 Councillor Cuthbert
 Councillor Blomer
 Councillor Sellars

The Parish Council also appoint trustees to:

The Charity of George Fentham	Mrs C Eley	Expires Oct 2021
	Dr M Shalley	Expires Oct 2020
	Mr T Beresford	Expires Oct 2021
The H-in-A Recreational Trust	Mr G Hollway	Expires Oct 2020
	Councillor Blanch	Expires Oct 2021

20/06 PUBLIC PARTICIPATION

None.

20/07 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11 MARCH 2020

The minutes were approved as **proposed by Councillor Sellars and seconded by Councillor Eccleston** with all in favour.

20/08 MATTERS ARISING FROM THE ABOVE MEETING

19/102 – Update from Sue Hughes, SMBC Neighbourhood Team:- The clerk noted that SMBC were looking to restructure the Neighbourhood Team. The Parish Council ("PC") were unlikely to be provided with a Neighbourhood Officer as a result. Members expressed their concern at this

uncommunicated development and Councillor Cuthbert confirmed he would make contact with Alison McGrory to discuss the issue and would report further in due course. **DC**

Councillor Cuthbert confirmed that the cherry tree had been removed but that the area remained untidy. The clerk will contact Sue Hughes in this regard. **Clerk**

The clerk will make further enquiries with Sue Hughes as to the other outstanding maintenance issues and report further in due course. **Clerk**

19/104 – VE75: - The chair noted that this event had been cancelled in light of Covid-19 but that residents had partaken in socially distanced street-parties that had been a success.

19/08 – Maintenance Committee:-

Sports Club:- Councillor Beresford noted that further information had been requested from the Sports Club's insurers regarding the oak tree.

Play Area:- Councillor Beresford enquired whether Trevor Honeysett had completed the required repair works. The clerk confirmed she had chased it several weeks ago but understood the works were yet to be completed. The clerk will chase again. **Clerk**

Fallen Tree:- Councillor Beresford enquired whether the tree had been removed by Network Rail. The clerk confirmed it had not yet been removed and that she would chase up Network Rail to see what the current position was. **Clerk**

The Common:- Councillor Cuthbert confirmed the sign for The Common was now in his garage awaiting installation. Councillor Cuthbert confirmed he was happy to help Trevor install it. The clerk confirmed she would contact Trevor to let him know and ask him to make contact with Councillor Cuthbert. **Clerk**

19/112 – CIL Applications: - The chair confirmed that additional enquiries had been made with SMBC's CIL team who had clarified that the PC are able to support the request by the Parish Church for contributory funds to repair the church clock.

Members agreed additional information was still required and the chair confirmed he would write to Rvd. Dimes. **MB**

19/113 – Business Cards:- The clerk confirmed that business cards were ordered following the last meeting and are now in the office for distribution.

19/114 – Astro turf Replacement, Recreation Ground:- The chair confirmed that the replacement works had been approved and it was understood that works had been due to commence on 11/05/2020.

19/115 – Alternative Legacy Scheme:- Members expressed their discontent over how Highways England had failed to communicate with them and the

lack of public consultation. Councillor Cuthbert will contact Peter Mumford, Director of Major Projects to discuss the issue further with him. A copy of the communication will also be copied to Ward Councillor Alison Rolf and Saqib Bhatti MBE MP.

DC

20/09

PLANNING APPLICATIONS

Councillor Cuthbert referred members to the report circulated and noted in particular:-

MSA:- A decision will not be made until the end of June. Councillor Cuthbert will discuss further with Councillor Sleigh.

DC

03108:- Woodhouse Farm:- It is anticipated this application will be refused on the grounds of impact on the openness of greenbelt and due to it being out of character. It is anticipated the applicant will appeal.

00709:- 1 Oakfields Way:- The Planning Enforcement Team are involved with this retrospective planning application. It is understood some amendments have been recommended and therefore approval is expected with conditions.

007100:- Rose Cottage (Orchard Barn):- Notification from the PC to SMBC has been sent asking for this application to be rejected.

00872:- 5G Mast Solihull Bypass:- The PC will not object but does feel that any works undertaken should then be made good. Councillor Cuthbert will provide some words to the clerk for onward transmission.

DC

002681:- The Boat House:- Remains an ongoing application.

00107:- The White Lion:- Planners have suggested the impact on the setting and the conservation area should be given due consideration.

02530:- The White Lion:- Planners are concerned about the impact given the building is in a conservation area and it is thought the application will likely be refused.

00827:- Beech Cottage:- Members considered whether this request was in keeping with local development. Councillor Sellars confirmed she would investigate further and report in due course.

CS

00885:- Hampton in Arden Cricket Club:- No further response necessary, the variation is due to demand.

Care Village:- Catherine de Barnes:- Councillor Cuthbert explained that developers are keen for Oak Farm to be put into the Solihull Plan as a site for a care village. The developers are seeking the PC's input and enquiring whether Catherine de Barnes' residents would support the care village.

Councillor Cuthbert confirmed that 85% of residents support the care village and noted that developers are seeking the PC's support through the Neighbourhood Plan.

20/10 FEEDBACK FROM COMMUNICATIONS SUBCOMMITTEE

Councillor Sellars explained that a decision had been taken to do a digital newsletter due to Covid-19. The newsletter would be online shortly.

A communication subcommittee meeting had not taken place due to Covid-19. An online meeting may be considered in the near future.

The Village tidy up had been postponed.

20/11 PEDESTRIAN AND ROAD SAFETY. UPDATE AND VOTE ON CIL FUNDS

Councillor Blanch referred to his report, circulated in advance. In particular, Councillor Blanch noted that members would be aware that the Council has had two unsuccessful applications for funding under the HS2 Community Fund for our Pedestrian and Road Safety plans.

HS2 now have an additional source of potential funding called the “*Road Safety Fund*”. This fund has been divided between all the local authorities traversed by the HS2 route and will be managed by the individual authorities. SMBC have been allocated 2.4 million for use within their area.

SMBC carried out an assessment of where the funds should be allocated. The results were due to be communicated at the end of March. Due to Covid-19 the PC has not received any further information to date.

Councillor Blanch expressed concern and disappointment that the PC might be unsuccessful.

An cheaper interim plan which would still meet residents main concerns has been put forward to SMBC for their consideration. The total estimate for the interim scheme is £55,000. This has been verified by SMBC.

The PC has agreed to provide partial funding of £25,000 to this scheme from their reserves.

Members considered their next steps in more detail. All members agreed that it was necessary to arrange a virtual meeting with Paul Tovey, head of highways, in order that the outcome of the funding situation could be communicated by SMBC to the PC.

Councillor Blanch will progress and report further at the next meeting.

KB

20/12 CORRESPONDENCE

Since the last meeting the greater majority of email correspondence copied to members, particularly that from SMBC, WALC and NALC, has been in relation to COVID 19 and is not listed below:-

The following email correspondence was not COVID 19 related:

- 06/03 HS2 – Diddington Lane traffic management
- 20/03 WM Trains – revised timetable
- 21/03 SMBC – garden waste collections
- 26/03 CSW Broadband – update

03/04 Commonplace – newsletter
04/04 C-de-B RA – Catney News
08/04 HS2 – A452 road closure
08/04 HS2 – Meriden Road traffic management
19/04 HS2 – A452 road closure
24/04 NALC – C/Execs Bulletin
28/04 HS2 – work on A452 roundabout
07/05 HS2 – closure of M42
07/05 Ministry of Housing, Communities and Local Government – open letter from Secretary of State.

20/13 REPORTS FROM OTHER MEETINGS

None to report.

20/14 FINANCE

Accounts and payments for 1 month ending 30 April were accepted as **proposed by Councillor Beresford and seconded by Councillor Cook.**

20/15 APPROVAL OF FINANCE ANNUAL GOVERNANCE STATEMENT

The Annual Return and completed Annual Governance Statement were received and approved and the chair signed the relevant paperwork to be sent to the external auditor.

20/16 APPROVAL OF ACCOUNTING STATEMENTS 2019/20

The approval of Accounting Statements were received and approved.

20/17 ANY OTHER BUSINESS

Catherine de Barnes Village Hall:- Councillor Cuthbert enquired what the present position was with regard a potential CIL application linked to the Village Hall.

The chair explained to members that the Village Hall is not owed by the PC but the Birmingham Diocese. The responsibility for the hall rests with a board of trustees, one of which is Councillor Cuthbert.

The trustees of the hall would like to consider putting in a carpark and driveway. The concern being that the current parking facilities may not be sustainable in the future.

An enquiry was made with SMBC's legal team as to how it would be best to offer support and the advice received was that CIL can be given to support such a venture even though the PC has no legal interest. It would qualify for CIL funding because it is a community benefit.

Councillor Cuthbert will update the trustees and they will consider putting forward a formal approach in due course. Councillor Green confirmed it would fit the PC's recently adopted CIL policy. **DC**

M42, Junction 6:- Councillor Blanch enquired whether members would be in agreement with him contacting Highways England in order to enquire whether a cycle way/footpath between Hampton and Catherine de Barnes could be installed. Members were in agreement and Councillor Cuthbert

confirmed he would get contact details for Peter Mumford to Councillor Blanch. Councillor Blanch confirmed he would send some words to the chair for consideration and approval. **DC/KB**

Allotments:- Councillor Beresford noted that there are currently 15 people on the waiting list for an allotment and the PC currently has 13 plots. Councillor Beresford noted that The George Fentham Trust are keen to help with land but do not feel they should fund water installation/parking etc. Councillor Beresford sought members agreement to pursue this with The George Fentham Trust. All members were in agreement. **TB**

Councillor Clayson enquired whether a picket fence could be installed around the allotments to secure them in order to stop school children playing on the plots before and after school. Councillor Beresford confirmed he would speak with the school to ask them to remind the school children not to go onto the allotment plots and would also look into getting a fence installed. **TB**

Neighbourhood Plan:- Councillor Cuthbert requested the clerk arrange a virtual meeting with the working group next Tuesday. **Clerk**

Old Station Road:- Oak Trees:- The chair noted that a number of residents were unhappy about the removal of a number of large mature oak trees . The chair had spoken with the householder who did not want to remove the trees but had no alternative due to them causing damage to their property. The PC are now looking into alternative ways to protect the mature trees along Old Station Road. **MB**

Trees, Catherine de Barnes:- Councillor Cuthbert confirmed that there is a large oak on Lugtrout Lane that required a tree preservation order on it. Councillor Cuthbert will look into this in more detail. **DC**

Dog Bin:- Councillor Cuthbert requested the clerk notify Trevor Honeysett that the dog bin is overflowing on The Common. **Clerk**

20/18

DATE OF NEXT MEETING

Maintenance Meeting: 10 June 2020 at 7pm (Sports Club)

Parish Council Meeting: 8 July 2020.

The meeting closed at 9:25pm.

Julie Barnes
Clerk